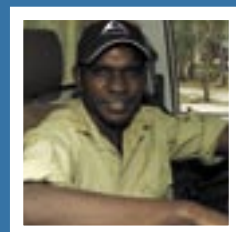
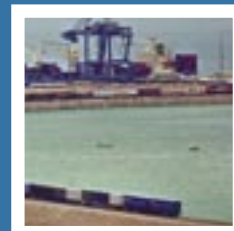
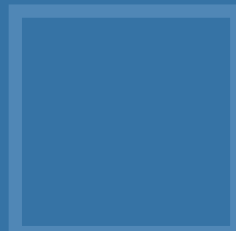
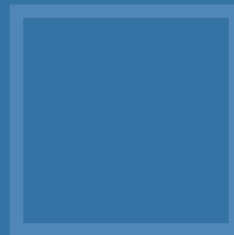


# Annual Report

2003-2004

Department of the Chief Minister



**Northern Territory Government**  
Department of the Chief Minister

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## LETTER OF TRANSMISSION

The Hon Clare Martin MLA  
Chief Minister  
Parliament House  
Darwin NT 0800

Chief Minister

I have pleasure in presenting you with the Annual Report of the Department of the Chief Minister.

The report details the performance, key achievements and outlook for the Department for the year ending 30 June 2004 and is in accordance with Section 28 of the *Public Service Employment and Management Act 1993*, and Section 11 of the *Financial Management Act 2003*.

I commend the report to you and also the efforts and commitment of the staff of the Department.



Paul Tyrrell  
Chief Executive  
30 September 2004

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## PURPOSE OF THIS REPORT

This report provides the Chief Minister, Parliament, Territorians and others with insights into the Department's actions and priorities that support the Government's strategic outcomes for the Northern Territory.

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## THE YEAR AT A GLANCE 2003-2004

<b>1 July 2003</b>	The Territory celebrates 25 years of self government with fireworks and community activities.
<b>11-12 July 2003</b>	Bass in the Grass concerts held in Darwin and Alice Springs to provide young Territorians with access to popular music entertainment.
<b>14 July 2003</b>	Community Cabinet returns to Katherine
<b>6 August 2003</b>	The Chief Minister leads an investment mission to Sydney to promote the Territory as a good place to live, work and invest. The first of a series of missions leads to increased awareness of the opportunities available in the Territory.
<b>11 August 2003</b>	Chief Minister announces proposed \$600 million Darwin City Waterfront Redevelopment and Convention Centre project.
<b>14 August 2003</b>	The first customer signs up for the Darwin Business Park, with a \$10 million investment from Toll Holdings.
<b>22 August 2003</b>	Community Cabinet's first visit to Groote Eylandt
<b>31 August 2003</b>	Chief Minister leads a delegation to Greece to foster education and trade links.
<b>19 September 2003</b>	Community Cabinet returns to Alice Springs
<b>25 September 2003</b>	Tracklaying for the AustralAsia Railway is completed with the final rails laid down at East Arm Port.
<b>16 October 2003</b>	Alcan announces joint venture for proposed \$1.5 billion Gove expansion feasibility study.
<b>17 October 2003</b>	Launch of 2004 Tribute to Territory Women, an annual award recognising the contributions of selected women to the Northern Territory.
<b>22 October 2003</b>	Chief Minister leads investment campaign to Queensland.
<b>24 October 2003</b>	Community Cabinet's first visit to Maningrida.
<b>27 October 2003</b>	Community Cabinet Women's Forum held for the first time in Maningrida in conjunction with Community Cabinet. All Community Cabinets since then have included a Women's Forum.
<b>29 October 2003</b>	Chief Minister names interim board for Desert Knowledge Australia.
<b>9 November 2003</b>	Chief Minister announces plans for Daly Region and establishes Daly Region Community Reference Group.

<b>10 November 2003</b>	Swire Shipping begins new Darwin-Singapore service.
<b>10 November 2003</b>	Chief Minister leads Investment Campaign to Melbourne and Adelaide.
<b>12 November 2003</b>	<i>Strong Family, Strong Community, Strong Future</i> project wins a Commissioner for Public Employment's Equity and Diversity Award.
<b>18 November 2003</b>	Mr Ted Egan AO sworn in as Northern Territory's 18 <sup>th</sup> Administrator.
<b>26 November 2003</b>	<i>Parks and Reserves (Framework for the Future)</i> Act passed.
<b>1 December 2003</b>	First progress report on Youth Policy Framework, <i>Building a Better Future for Young Territorians</i> was produced.
<b>5 December 2003</b>	Charles Darwin University Vice-Chancellor Professor Helen Garnett presents the annual Alicia Johnson Memorial Lecture in Alice Springs and Darwin.
<b>8 December 2003</b>	Tenders called for first stage of the \$1.2M Desert Knowledge precinct headworks.
<b>14 December 2003</b>	New youth website launched.
<b>15 December 2003</b>	Chief Minister announces her new Ministry.
<b>19 December 2003</b>	Chief Minister announces short-listed bidders for Darwin City Waterfront Redevelopment project.
<b>17 January 2004</b>	The first freight train arrives in Darwin after a series of celebrations throughout the Territory, including community activities in Alice Springs, Tennant Creek, Katherine and Darwin.
<b>1 February 2004</b>	Commenced review of Community Service Sector Peak Counsels and Networks undertaken in partnership with the non-government sector and involving extensive regional consultation.
<b>3 February 2004</b>	The inaugural Ghan passenger train arrives in Darwin, opening a new era in Territory tourism.
<b>9-10 February 2004</b>	Global Freight Connect Conference held in Darwin.
<b>25 February 2004</b>	Northern Territory Electoral Bill passed establishing an independent Electoral Commission.
<b>5 March 2004</b>	Tropical Futures Forum held in Darwin leading to signing of the Cooperative Framework on Tropical Science, Knowledge and Innovation by the Northern Territory, Queensland and Western Australian governments.
<b>8 March 2004</b>	Winners of Chief Minister's Study Award for Women announced.

<b>13-19 March 2004</b>	Central Australian Mountain Bike Challenge held in Alice Springs.
<b>15-16 March 2004</b>	Community Cabinet held in Palmerston.
<b>21 March 2004</b>	First meeting of the 2004 Chief Minister's Round Table of Young Territorians held at Lake Bennett.
<b>22-26 March 2004</b>	Counter Territorian Exercise Mercury '04 held in the Top End in conjunction with other jurisdictions, testing the Territory's ability to deal with a major terrorism incident.
<b>27 March 2004</b>	2004 Northern Territory Young Achiever Awards presented, recognising the achievements of outstanding young Territorians.
<b>27 March-4 April 2004</b>	National Youth Week 2005.
<b>11-21 April 2004</b>	Chief Minister leads trade and investment mission to Hong Kong and mainland China.
<b>22 April 2004</b>	Larapinta land deal signed, opening new residential land for development in Alice Springs.
<b>27-28 April 2004</b>	Community Cabinet held in Katherine.
<b>1 May 2004</b>	Produced the first edition of the Tourism and Leisure Directory, listing local businesses contributing the NT Seniors Card Scheme.
<b>12 May 2004</b>	Domestic Violence Community Education Showcase held at Parliament House. Launch of <i>Stop it...before it starts</i> and <i>Working Towards Collaboration</i> .
<b>16 May 2004</b>	New Ethnic Communities Facility Development Program announced.
<b>19 May 2004</b>	Ceremony for official start of liquids production at the Bayu-Undan gas condensate field.
<b>21-23 May 2004</b>	V8 Supercar Championship Series held at Hidden Valley in Darwin.
<b>1 June 2004</b>	Memorandum of Understanding signed between Desert Research Institute in Nevada USA and Desert Knowledge Australia.
<b>June 2004</b>	Artwork installation in Damoe-ra Park honouring Northern Territory Women recipients.
<b>7-9 June 2004</b>	South East Asia Australia Offshore Conference, SEAAOC 2004 held in Darwin.
<b>10-11 June 2004</b>	Community Cabinet held in Alice Springs.
<b>12-14 June 2004</b>	Tattersall's Finke Dessert Race held in Alice Springs
<b>21 June 2004</b>	Inaugural Multicultural Awards winners announced, recognising people making an outstanding contribution to multiculturalism.

## CHIEF EXECUTIVE'S OVERVIEW

This has been a year of progress and achievement for the Department and our partners across the public service and in the private and community sector.

The completion of the AustralAsia Railway late in 2003 and the celebrations to welcome the first freight train in January 2004 and the first Ghan passenger train in February 2004 were landmark events for the Territory, the culmination of more than a decade of work by hundreds of Territorians in the public and private sectors. The completion of the railway opens the AustralAsia Trade Route to the world, providing the base infrastructure for the private sector to make the most of the opportunities the Territory has to offer. The decision by Swire Shipping to begin a new Darwin-Singapore service was a welcome initiative.

The creation of opportunities has been a theme of developments during this year. In August 2003, the Chief Minister announced the Darwin City Waterfront Project to revitalise part of Darwin's foreshore, incorporating a world-class 1500 seat, 4000m<sup>2</sup> convention centre. The Convention and Exhibition Centre will not only attract thousands of visitors to conventions meaning higher occupancy rates for hotels and restaurants but will create a new all year round destination for Territorians. On 19 December, three proponents were short listed for the project. The preferred developer is expected to be announced in September 2004 and a tight timeframe is in place to ensure construction commences on site in early 2005.

As the Territory develops its capacity, telling the rest of the world about what we have to offer is becoming increasingly more important. With representation from the business sector, the Chief Minister led a number of investment missions to Brisbane, Sydney, Melbourne and Adelaide as well as a more focused trade mission to Hong Kong and mainland China. All of the investment missions included a series of industry association breakfasts, face-to-face meetings, boardroom luncheons and industry gatherings targeted at financiers, public private investors, superannuation funds, economists, major public companies and tourism operators. The missions were complemented by multimedia advertising. Follow-up research showed a significant increase in awareness of the Northern Territory as a population and investment destination.

As part of its overall investment attraction strategy, the Department has put considerable effort into attracting major conferences to the Territory. Research shows that people who have experienced the Territory are more likely to think positively about it as an investment destination. The Global Freight Connect 2004 Conference in February promoted the AustralAsian Trade Route and brought together some of the biggest names in the Australian and regional trade, freight and transport sectors, including representatives from throughout Asia.



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The South East Asia Australia Offshore Conference (SEAAOC) in June 2004 showcased the Territory's petroleum developments and opportunities, while the Conference on Railway Engineering in June brought a large number of delegates to the Top End.

This Department has joined with other Government agencies to work with ConocoPhillips and Bechtel to maximise local contracts and employment on the Wickham Point LNG Plant. Construction commenced on 28 June 2003 and is now 30 per cent complete and on target for commercial production in the first half of 2005. More than 1000 people are employed on construction of which 54 per cent are local. The 26 inch diameter gas pipeline from Bayu-Undan to Darwin is under construction and the first export of LNG is scheduled for early 2006.

A Northern Territory Research and Innovation Board has been established with \$1 million funding over three years to support the research economy and government policy in the areas of Tropical and Desert Knowledge. The Alice in Ten Desert Knowledge Australia Project is concurrently progressing on several fronts. The Interim Board of Management was established and held five meetings in different locations across desert regions of Australia. Public infrastructure works for the Desert Knowledge Australia Precinct commenced in Alice Springs, and a Memorandum of Understanding has been signed with the Desert Research Institute in Nevada, USA.

The Office of Indigenous Policy facilitates the development of relationships with other NT Government agencies and the Commonwealth and progresses key issues. Coordination across the NT Government has been enhanced with the establishment of a Chief Executive's Task Force on Indigenous Affairs, a subcommittee of the Coordination Committee. The new Task Force will ensure Indigenous issues are elevated to the highest level and given priority in agencies.

In Alice Springs, an historic agreement between the Northern Territory Government and native title holders was signed in April 2004 to allow the next stage of residential development in the Larapinta Valley. This agreement with the Lhere Artepe Aboriginal Corporation (a prescribed body corporate under the *Native Title Act 1993* and representing the Alice Springs native title holders), was arrived at through a negotiated approach with Indigenous Territorians to enable development to proceed. Lhere Artepe has agreed to relinquish its native title rights and interest over two development areas at Larapinta Valley and has been granted development rights over the first of two stages of the development.

The passage of the *Parks and Reserves (Framework for the Future) Act* in November 2003 provides a framework for the establishment, maintenance and management of a comprehensive system of parks and reserves in the Northern Territory. It will result in a significant increase in tourist attractions throughout the Territory.

The Community Cabinet program continues to play an important role in connecting the community with Government. Seven Community Cabinets were held this year, including the first Community Cabinet Women's Forum in Maningrida in October. This first women's forum was so successful it has now become a standard part of all Community Cabinets. As a result of the Community Cabinet held at Groote Eylandt in August last year, Cabinet approved the appointment of a regional coordinator to provide strategic direction for developments in the region.

Convening and chairing meetings of the Coordination Committee, made up of Chief Executives of major NT Government Agencies and other key executives and office holders, continues on a regular basis. This ensures that key Territory issues and projects are properly coordinated on a whole of Government basis. The Committee's outcomes are supported by a number of sub-committees which provide a forum for Agencies to exchange information and contribute to the development of Government initiatives.

As part of the whole of Government arrangements the Major Projects Group, comprising the Under Treasurer, the Chief Executives of the Departments of Infrastructure Planning and Environment, Business Industry and Resource Development and Employment, Education and Training, the Executive Director of the Office of Territory Development and myself as Chair, continue to direct and monitor task forces established for major projects. These include the Wickham Point LNG Plant, the Alcan Gove expansion, MIM's McArthur River Mine upgrade, the Darwin City Waterfront Redevelopment Project, including the Convention Centre, the AustralAsia Trade Route, Defence Support Industries and Tourism Infrastructure.

The Department's representatives in Alice Springs, Tennant Creek, Katherine and Nhulunbuy, through their role as Chairs of the Regional Coordination Committees, assist in coordinating Agencies and resources to facilitate whole of Government approaches to projects in the regions. This includes interaction with industry, representative bodies and community groups. Regional Coordination committees assist the Regional Development Boards, supported by the Department of Community Development, Sport and Cultural Affairs, by facilitation of projects identified by the Boards and endorsed by Government.

The Charles Darwin University/Northern Territory Government Partnership Agreement, of which I am joint chair together with the Vice-Chancellor, Professor Helen Garnett, has gained momentum during its first year of operation. In addition to a range of joint applications for research funding (such as a Commonwealth grant for \$8.6 million over five years for accelerated Indigenous literacy), the Partnership Agreement is creating significant cooperative goodwill between the University and the public sector.

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On 1 July 2003, the Northern Territory celebrated 25 years of self-Government – a significant milestone in our constitutional development. The celebrations continued throughout the year with support for a range of community-based activities and programs across the Territory. Fifty-three grants totalling \$205,490 were awarded to applicants under the Your Territory, Celebrating the Past, Building the Future program. Another milestone in the Territory's constitutional development was the swearing in of the 18th Administrator, Ted Egan, in November 2003.

The independent Electoral Commission was established on 15 March 2004 fulfilling a Government Commitment. The Commission replaces the NT Electoral Office and forms a separate and independent agency with the Northern Territory Public Service.

Major events continue to provide an impetus to the Territory economy as well as social and cultural opportunities for Territorians. Major events this year have included the Territory round of the V8 Supercars, the Finke Desert Race and the Central Australia Mountain Bike Challenge. Bassinthe Grass - major music events in Alice Springs and Darwin – were a highlight on the Territory's events calendar. The concerts addressed the desire to provide the Territory's young population with a large scale music concert in each region reminiscent of a southern 'Big Day Out' activity.

The strengthening of the Department's community engagement capacity continued during the year. A framework for community engagement activities across Government was well advanced at year's end and expected to be released in late 2004. This will provide Government with a more systematic procedure of actively involving Territorians in relevant policy and service delivery processes.

The Community Engagement Division has made a significant contribution to the development of social and inclusive policy across Government across a broad range of areas including domestic violence prevention, women's and youth policy, seniors policy and multicultural affairs. The first progress report on the youth policy framework, *Building a Better Future for Young Territorians* was published, and regional youth consultations were undertaken in Katherine, Alice Springs and Tennant Creek to obtain feedback in relation to Government policies, programs and services. The 10 000th Seniors Card Holder was welcomed to the Seniors Card Scheme, and the first edition of an annual tourism and leisure directory listing 233 businesses contributing to the Seniors Card Scheme was produced. The inaugural Multicultural Awards were celebrated recognising people and organisations making outstanding contributions towards advancing multiculturalism and counteracting racism. A new Ethnic Communities Facilities Development Program with three year funding of \$500 000 was announced.

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The events of September 11 2001 and the Bali Bombing in October 2002 have prompted a fundamental review of the national, state and territory arrangements to counter terrorism and increased national security. This office has taken the lead policy coordination role and is involved in reviewing areas of transport, critical infrastructure and hazardous material. The counter terrorism exercise Mercury'04 was undertaken in March 2004 and involved establishing the Territory Crisis Centre in Parliament House to inform and provide advice to Government and to coordinate Government's response.

As the year drew to a close, staff in the Department reviewed our strategic directions to take account of emerging issues for the Territory from 2004 to 2007. We aim to ensure that momentum continues and builds upon the successful outcomes outlined here.

This Department will continue to play a role in supporting Government Agencies to ensure that Government's priorities are delivered effectively. We continue to represent the Northern Territory at national and inter-governmental forums, such as the Council of Australia Governments (COAG) and we represent the Territory's interests to national and international industry, business and investors to promote development opportunities.

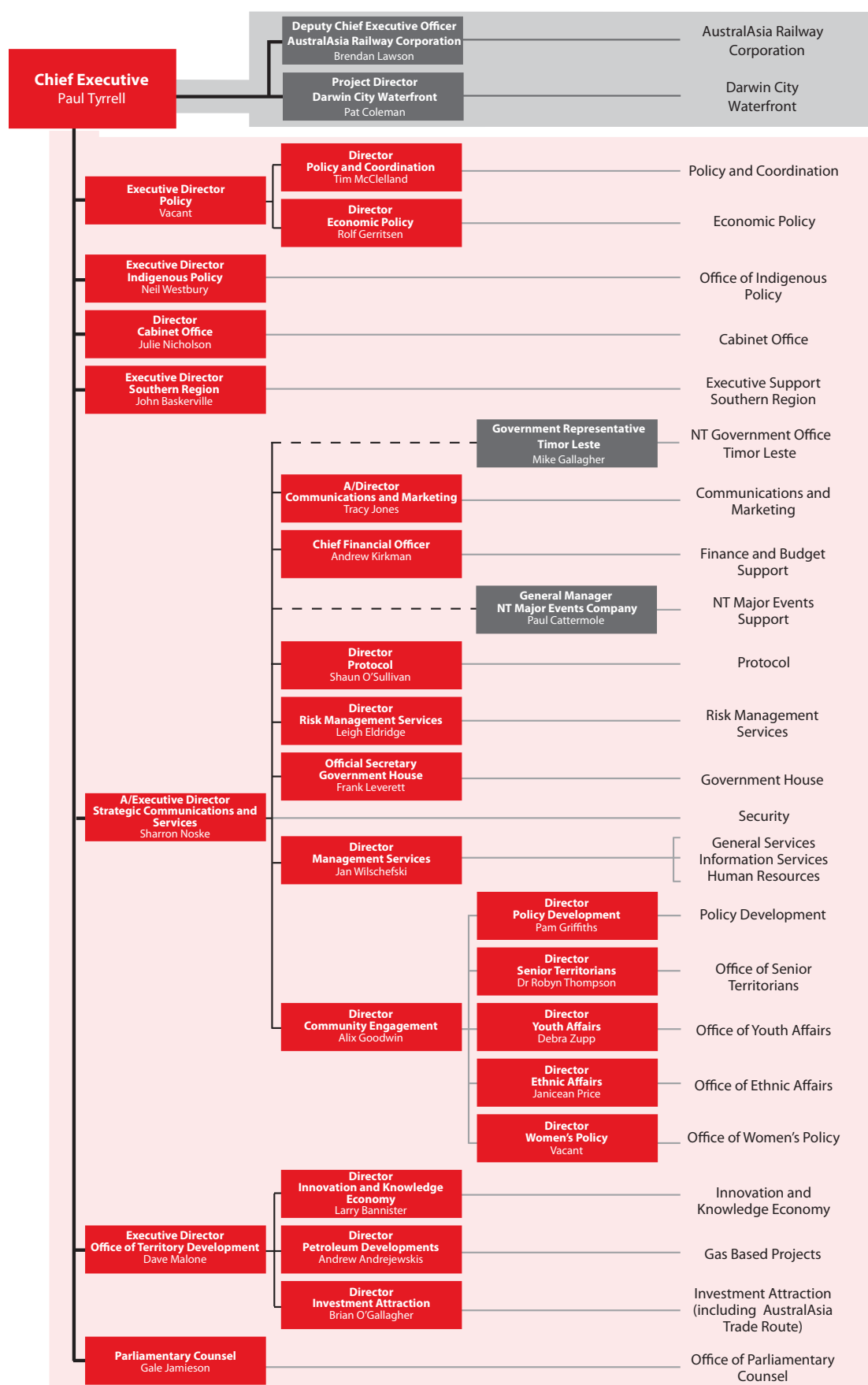
In closing, I would like to pay tribute to the staff of the Department of the Chief Minister for their achievements this year. Many of the milestones reached this year are the result of their work over some time and I am proud of their achievements. I would also like to thank staff from other Government Agencies and the private sector for their contributions. Their collaborative and cooperative approach has made it possible for the Territory to move ahead.



Paul Tyrrell  
Chief Executive



# ORGANISATION STRUCTURE



## OUTPUT GROUPS AT A GLANCE

Output Group / Outputs	Responsible Business Unit	2003-04	Actual Resources
<b>Policy Advice and Public Sector Coordination</b> <ul style="list-style-type: none"> <li>Policy Advice and Coordination</li> </ul>	<b>Output Group Total:</b> <ul style="list-style-type: none"> <li>Executive</li> <li>Executive Support Southern Region</li> <li>Policy and Coordination</li> <li>Risk Management Services</li> <li>Communications and Marketing</li> <li>Economic Development</li> </ul>	<b>48 Staff</b> 41 Staff	<b>\$9.40M</b> \$8.06M
<ul style="list-style-type: none"> <li>Indigenous Policy</li> </ul>	<ul style="list-style-type: none"> <li>Indigenous Policy</li> </ul>	7 Staff	\$1.34M
<b>Territory Development</b> <ul style="list-style-type: none"> <li>Territory Development</li> </ul>	<ul style="list-style-type: none"> <li>Office of Territory Development Executive Support Southern Region (Regional Developments and Desert Knowledge)</li> </ul>	<b>20 Staff</b>	<b>\$7.17M</b>
<b>NT Railway</b> <ul style="list-style-type: none"> <li>NT Railway</li> </ul>	<ul style="list-style-type: none"> <li>NT Railway</li> </ul>		<b>\$1.70M</b>
<b>Government Business Support (includes Ministerial Offices)</b> <ul style="list-style-type: none"> <li>Support to Executive, Ministers and Leader of the Opposition</li> </ul>	<b>Output Group Total:</b> <ul style="list-style-type: none"> <li>Ministerial Offices</li> <li>Protocol</li> <li>Cabinet Office</li> </ul>	<b>132 Staff</b> 110 Staff	<b>\$22.81M</b> \$18.64M
<ul style="list-style-type: none"> <li>Legislation Production</li> </ul>	<ul style="list-style-type: none"> <li>Office of Parliamentary Counsel</li> </ul>	7 Staff	\$1.22M
<ul style="list-style-type: none"> <li>Support to Administrator and Government House</li> </ul>	<ul style="list-style-type: none"> <li>Government House</li> </ul>	15 Staff	\$2.95M
<b>Community Engagement</b> <ul style="list-style-type: none"> <li>Women's Advancement</li> <li>Youth Advancement</li> <li>Multicultural Advancement</li> <li>Senior's Advancement</li> <li>Policy Advancement</li> </ul>	<b>Output Group Total:</b> <ul style="list-style-type: none"> <li>Office of Women's Policy</li> <li>Office of Youth Affairs</li> <li>Office of Ethnic Affairs</li> <li>Office of Senior Territorians</li> <li>Policy Development (Included in Policy Advice and Coordination Output in 2003-04 BP3)</li> </ul>	<b>27 Staff</b> 8 Staff 5 Staff 6 Staff 3 Staff 4 Staff	<b>\$8.43M</b> \$0.80M \$0.93M \$1.86M \$0.78M \$1.26M
<ul style="list-style-type: none"> <li><b>Community Engagement Inputs</b></li> </ul>	<ul style="list-style-type: none"> <li>Community Engagement Business Support</li> </ul>	1 Staff	(Distributed)
<ul style="list-style-type: none"> <li>Support to Community Organisations and Events</li> </ul>	<ul style="list-style-type: none"> <li>Support to Community Organisations and Events</li> <li>Major Events Company</li> <li>Australia Day Council</li> <li>Community Support Grants</li> </ul>		\$2.80M
<b>INPUTS</b>	<ul style="list-style-type: none"> <li>Management Services</li> <li>Financial Management</li> </ul>	24 Staff 9 Staff	(Distributed) (Distributed)
	<b>TOTAL</b>	<b>260</b>	<b>\$49.51M</b>

## What They Do

	<ul style="list-style-type: none"> <li>• Advise the Chief Minister on activities and directions of Government</li> <li>• Provide advice on inter-government relations issues</li> <li>• Provide policy advice on Indigenous, economic and social issues</li> <li>• Provide policy advice on whole of government Community Engagement</li> <li>• Provide cross-agency coordination</li> <li>• Provide agencies with strategic and risk assessment advice</li> </ul>
	<ul style="list-style-type: none"> <li>• Attract investment</li> <li>• Provide strategic advice and directions on Territory economic development</li> <li>• Facilitate major projects</li> <li>• Develop and facilitate knowledge and innovation initiatives</li> <li>• Provide financial support to Desert Knowledge Australia and the Desert Knowledge Cooperative Research Centre</li> </ul>
	<ul style="list-style-type: none"> <li>• Implement land agreements</li> <li>• Grant monies to the AustralAsia Railway Corporation</li> <li>• Provide promotion and policy advice</li> </ul>
	<ul style="list-style-type: none"> <li>• Provide support to Executive Council and Cabinet</li> <li>• Provide support to Ministers, Leader of the Opposition and staff</li> <li>• Provide ceremonial, protocol and hospitality services</li> <li>• Provide legislative drafting services</li> <li>• Provide support to the Administrator</li> <li>• Maintain and present Government House and the Administrator's Office</li> </ul>
	<ul style="list-style-type: none"> <li>• Initiate, coordinate, implement and report on programs for women in the Territory</li> <li>• Initiate, coordinate, implement and report on programs and sponsorships for youth in the Territory</li> <li>• Initiate, coordinate, implement and report on programs and sponsorships for the ethnic community</li> <li>• Initiate, coordinate, implement and report on programs and sponsorships for senior Territorians</li> <li>• Provide agencies with advice on implementing Community Engagement activities</li> <li>• Provide business support to Community Engagement Units</li> <li>• Provide financial support to community organisations and events</li> </ul>
	<ul style="list-style-type: none"> <li>• Provide corporate services to all Business Units</li> <li>• Provide financial and budgetary advice and support to all Business Units</li> </ul>

NOTES: ■ 100% of Management Services and Financial Management expenses are distributed across all Output Groups.  
 ■ Community Engagement Business Support costs are distributed across Community Engagement outputs.



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## STRATEGIC DIRECTIONS 2004-2007

### **Facilitating the Directions And Priorities of Government**

By assisting the Government to develop The Northern Territory's strategic directions, including stimulating policy development across Government departments and agencies, promoting positive images of the Territory and ensuring the Northern Territory Public Service is structured to achieve the Government's objectives.

### **Leadership of Cross-Agency Coordination**

By promoting effective communications across departments and agencies and monitoring progress towards Government's key policy objectives.

### **Creating Jobs for Territorians**

By monitoring the implementation of the Government's Economic Development Strategy and attracting investors, facilitating the development of major projects and knowledge-based industries in the Northern Territory.

### **Preserving and Building a Socially Cohesive Territory**

By stimulating policy in areas of social priority, integrating social policy initiatives and providing effective responses for specific groups in the community.

### **Review of our Strategic Directions**

In May 2004 the Department's senior managers led a review of Strategic Directions to reprioritise our efforts in line with our changing environment. The workshop was followed by consultation across the Department.

The Department's new Strategic Directions identifies eight critical priority areas for our focus over and above the day to day business of the Department, in collaboration with relevant Agencies. These issues are aligned with the four overall priorities of Government, namely; Jobs for Territorians and Population Growth, Education, Health and Safer Communities:

- Broaden the Northern Territory's economic base
- Address the implications of the cessation of the Aboriginal and Torres Strait Islander Commission
- Improve Indigenous gains and economic development
- Develop the Northern Territory's regions
- Achieve a balance between social and economic development
- Improve Government policy development and implementation from the process of community and stakeholder engagement
- Leverage, business and research actively off defence industries and new purchases
- Effectively position and image the Northern Territory.

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## DEPARTMENT OF THE CHIEF MINISTER

### Darwin

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22 Mitchell Street  
DARWIN NT 0800  
GPO Box 4396  
DARWIN NT 0801  
Tel: (08) 8999 6949 Fax: (08) 8999 6084  
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PO Box 1171  
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Tel: (08) 8973 8661 Fax: (08) 8973 8434

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TENNANT CREEK NT 0861  
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### East Arnhem

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NHULUNBUY NT 0881  
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PO Box 2605  
ALICE SPRINGS NT 0871  
Tel: (08) 8951 5577 Fax: (08) 8951 5151

## EXECUTIVE

STRATEGIC OBJECTIVE	NATURE OF CONTRIBUTION
Facilitating the direction and priorities of Government	<p>Advise the Chief Minister on activities and directions of Government.</p> <p>Represent the Northern Territory's interests on national and inter-governmental councils, committees and working groups. Support for reviews of key policy areas.</p> <p>Provide representation on national security and counter terrorism forums.</p>
Leadership of cross-agency coordination	<p>Chair regular meetings of the NT Coordination Committee.</p> <p>Oversee the progress of Government Task Groups.</p> <p>Develop and oversee the implementation of workplace security measures across Departments.</p>

## OVERVIEW

The Executive Unit leads the Department in ensuring Government's priorities are implemented effectively by the public sector. It provides a corporate and strategic focus for Departmental activities and promotes a whole of government perspective on policy development and implementation.

The unit fosters a corporate culture that values integrity and honesty, professionalism, commitment and dedication and recognises the importance of supporting and developing its people. The unit also ensures effective governance measures are in place to allow the Department to weigh competing objectives, risks and opportunities and find appropriate balance and direction.

## HIGHLIGHTS

### Independent Electoral Commission

The Northern Territory Government made a commitment to establish an independent Electoral Commission, which the Department was tasked to facilitate. The Northern Territory Electoral Commission was formally established on 15 March 2004 on commencement of the *Electoral Act 2004*. The Commission replaces the Northern Territory Electoral Office and forms a separate and independent agency within the Northern Territory Public Service. On its establishment, Electoral Office staff were transferred from this Department to the new Commission.

### **Itinerants Strategy**

In June 2003, Government announced a package of measures to deal with the issue of disruption caused by itinerants in major Territory centres. The Department has continued to facilitate a coordinated approach by the various agencies involved in the implementation of the strategy throughout 2003-2004.

### **Coordination Committee**

The Department convenes and chairs regular meetings of the Coordination Committee. The Committee comprises the Chief Executives of major Territory Government agencies and other key executives and office holders.

### **Representation on National and International Forums**

The Chief Executive represents the Northern Territory at national and inter-governmental forums, including the Council of Australian Governments (COAG), the COAG Senior Officials' Meetings and the States and Territories Senior Officials' Meetings. These forums address issues that have national implications and it is essential that the needs of the Northern Territory are considered. When appropriate, the Chief Executive also represents the Territory's interests to national and international industry, business and investors. This role is central to supporting the achievement of Government objectives.

### **Security and Counter Terrorism**

The events of September 11 2001 and the Bali Bombing in October 2002 prompted a fundamental review of the national, state and territory arrangements to counter terrorism and increased national security. This review was led by the Commonwealth in close cooperation with all states and territories, and included the development of a new inter-governmental agreement and the establishment of the National Counter-Terrorism Committee to replace the Standing Advisory Committee for Protection Against Violence. Representation on the National Counter-Terrorism Committee has been provided by the Northern Territory Police and the Department of the Chief Minister.

### **Critical Infrastructure Protection**

The protection of critical infrastructure has been given a high priority by the National Counter-Terrorism Committee and all jurisdictions. The Committee has developed a list of principles for critical infrastructure protection which describe the responsibilities of governments, emergency services and infrastructure owners and operators in relation to the protection of important assets. Guidelines for the Protection of Critical Infrastructure against Terrorism are being prepared for endorsement by COAG and complementary guidelines specific to the Northern Territory are also being prepared.

### Transport Security

The Unit provides whole of government coordination on the newly-formed Northern Territory Transport Security Committee and has contributed to the Territory meeting the maritime security arrangements required by the International Shipping and Port Facility Code for relevant ports in the Northern Territory.

### COAG Review of Hazardous Materials

The Executive Unit has coordinated the Northern Territory's participation in the COAG Review of Hazardous Materials. This has included the establishment of a licensing regime for security sensitive ammonium nitrate and input to reviews on chemical, biological and radiological materials.

### Exercise Mercury 04

The Unit participated in both organisational and participatory roles in the counter-terrorism Major Jurisdictional Exercise Mercury '04 in March 2004. This national exercise involved the establishment of the Territory Crisis Centre in Parliament House to inform and provide advice to Government and to coordinate Government's response.

### OUTLOOK

In 2004-05 the Unit will:

- continue to strengthen mechanisms to enhance cross-government coordination
- support the achievement of Government objectives; and
- continue to participate in national policy development and security forums with a clear focus on preserving and promoting the Territory's interests.

Within the Department, work will continue to

- refine and develop business processes; and
- put in place measures to ensure the Department has the skills and experience to meet future needs and demands.

*Marine and Fisheries Enforcement Unit patrolling Darwin Harbour during Exercise Mercury '04.*



## REGIONAL SUPPORT

STRATEGIC OBJECTIVE	NATURE OF CONTRIBUTION
Preserving and building a socially cohesive Territory	Work in close partnership with Departmental representatives in the development of Regional Development Plans, and secure Government support for the implementation of key initiatives in Tennant Creek, Katherine, East Arnhem and Borroloola.
Creating jobs for Territorians	Chair the Regional Coordination Committee to develop plans aimed at major projects and creating job opportunities for regional Territorians.
Leadership of cross-agency coordination	Coordinate and assist Government Departments and agencies to develop regional programs and projects in support of regional Territorians.

### OVERVIEW

The Regional Support Executive is based in Alice Springs. Its principal role is to implement and work with other agencies to facilitate the directions and priorities of Government in the Southern Region. The office also provides support to representatives of the Department in Tennant Creek, Katherine and Nhulunbuy.

Key services undertaken include:

- Policy advice to the Chief Minister, Minister for Central Australia and Chief Executive on matters affecting the regions;
- Public sector coordination providing for a whole of government approach to issues impacting on the regions;
- Facilitation of the *Alice in 10* initiative, including the Desert Knowledge Australia and Quality of Life Projects;
- Oversighting and representing the Department's representatives in Katherine, Tennant Creek and Nhulunbuy who facilitate linkages between the Departmental Regional Coordination Committees and the Regional Development Boards supported by the Department of Community Development, Sport and Cultural Affairs; and
- Provision of a regional service in the delivery of other specialist Departmental functions, including Protocol, Ethnic Affairs and Youth Affairs.

### HIGHLIGHTS

- Supported the initiative to commit \$38 million dollars over three years to seal the Mereenie Loop Road, an advance on the initial 10-year timeframe.
- Commenced public infrastructure works associated with the establishment of the \$28 million Desert Knowledge Australia Precinct.

- \$796 000 to coordinate and fund the delivery of various programs designed to address the complex issues associated with people living an itinerant life style, as part of the Central Australian Quality of Life Project (incorporating Community Harmony and Crime Prevention).
- Establishment of the Desert Knowledge Australia Interim Board of Management to oversee the development of national and international networks and alliances, with five successful Board meetings held in different locations across desert regions of Australia.
- Signing of a Memorandum of Understanding with the Desert Research Institute in Nevada, and commitment of US \$50 000, to further work of mutual benefit on desert knowledge matters.
- Desert Knowledge Australia Act 2003 implemented in September 2003.
- Regional Video Network established.
- Desert Knowledge facilitated the Desert Knowledge CRC involving 28 partners with anticipated income of \$91m over the next seven years.
- Visited Nevada, Mexico, Arizona and Texas to identify opportunities to link with universities and research organisations involved in desert knowledge activities.

## OUTCOMES AND ACHIEVEMENTS

- Provided clear and consistent policy advice to the Chief Minister, Minister for Central Australia and Chief Executive on matters impacting on the Southern Region.
- Negotiated the first national SEGRA Conference in Central Australia.
- Facilitated priority projects within the *Alice in 10* initiative, through the management of community project committees and implementation of selected projects and works:
  - Year of the Built Environment - Development of a central business district Master Plan and guidelines.
  - Todd and Charles Rivers Project - Work has commenced in conjunction with the Town Council and the Alice Springs native title owners to construct a pathway beside Barrett Drive, providing a riverbank walking and cycling link from the Convention Centre to the CBD. This path will form part of the multi-stage river corridor pathway network being progressed by the *Alice in 10* Todd and Charles Rivers Project.
  - Quality of Life - In consultation with the Crime Prevention Standing Committee, developed strategies to protect children at risk through preventative and early intervention programs.
- Managed the Southern Region Coordination Committee which ensured a whole of government approach to issues.



Minister for Central Australia Dr Peter Toyne, Chair of the Desert Knowledge steering committee John Baskerville, Alice Springs Mayor Fran Kilgariff and Executive Officer of Desert Knowledge Australia Dr Ken Johnson at the sod turning of the Desert Knowledge construction project.

Work started on the \$27.8 million Desert Knowledge Precinct in February on the southern outskirts of Alice Springs.

The project is set to become one of the largest new construction programs in the Centre and is predicted to generate 245 jobs in the building phase.

The first stage of the Desert Knowledge Precinct includes major new infrastructure :

- \$15.8 million for the Desert People's Centre;
- \$1.6 million for a shared library;
- \$1.3 million for site works; and
- \$2.2 million for head works.

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## OUTLOOK

- Support Departmental representatives in facilitating Regional Planning in Alice Springs, Tennant Creek, Katherine, East Arnhem and Borroloola.
- Work with the Regional Development Board of Central Australia to support regional development initiatives for Alice Springs and regional communities.
- Further strengthen the relationships with the University of Texas and Desert Research Institute in Nevada under the respective Memoranda of Understanding.
- Complete construction of the Desert Knowledge Australia Precinct headworks and begin the first stage of construction of the Desert People's Centre within the Precinct.
- Continue discussions with key stakeholders to maximise local benefits from the completion of the Alice Springs to Darwin Railway.
- More effectively position and image regional Northern Territory as a place to live, work and invest.
- In consultation with stakeholders, facilitate a more coordinated approach towards whole of government service delivery.



## POLICY AND COORDINATION

STRATEGIC OBJECTIVE	NATURE OF CONTRIBUTION
Leadership of cross-agency coordination	<p>Advising the Chief Minister and Chief Executive on policy matters.</p> <p>Coordinating whole of Government responses to inter-government issues.</p> <p>Providing central agency input into policy development by other agencies.</p> <p>Providing advice to other agencies in the preparation of submissions and inter-government relationships.</p>
Facilitating the directions and priorities of Government	<p>Reviewing significant legislative processes.</p> <p>Representing the Northern Territory as advisers on international treaty negotiations.</p> <p>Coordinating Northern Territory responses to submissions and inquiries.</p>

### OVERVIEW

The prime responsibility of the Policy and Coordination Unit is to provide policy advice to the Chief Minister and Chief Executive and to perform a coordination role in the area of intergovernmental relations. The unit provides advice on Cabinet submissions and coordinates whole of government responses to a wide range of issues.

### HIGHLIGHTS

- Input into the Partnership Agreement between the Northern Territory Government and Charles Darwin University which developed and implemented a broad range of activities that are mutually productive, cooperative and confer benefit to the social and economic development of the Territory.
- Input into the Inter-Government Agreement on Counter-Terrorism Laws, which provides the mechanism for amending national terrorist offences and the listing of terrorist organisations.
- Coordination of the efforts of all Government agencies in respect of the National Competition Policy Legislation Review Program and reporting progress of the reviews to the National Competition Council.

### OUTCOMES AND ACHIEVEMENTS

- Maintained effective coordination of Government's involvement in the ongoing work of the Council of Australian Governments (COAG) on significant issues such as water policy reform, Indigenous affairs and counter terrorism.
- Coordinated Government's response in regard to counter-terrorism measures, including a review of national measures, protection of critical infrastructure, regulation of explosive substances, legislative coverage and money laundering.

- Coordinated whole of government responses to a range of proposed Commonwealth treaty actions with possible implications for the States and Territories. Treaty consultation activities included:
  - Free Trade Agreements with USA, Singapore and Thailand;
  - UN Convention against Corruption;
  - United Nations Draft Declaration on the Rights of Indigenous Peoples;
  - review of the Trans-Tasman Mutual Recognition Agreement; and
  - coordination of the Northern Territory contribution to Australia's reports to UN Human Rights Committees.
- Selected to represent Australian States and Territories in the Australian Government delegation to the United Nations Working Group on the Draft Declaration on the Rights of Indigenous Peoples.
- Maintained effective coordination of the Northern Territory Government's Competition Impact Analysis Process, ensuring that all proposals for new or amending legislation were properly scrutinised for impacts on competition and business. The unit has coordinated the consideration of 65 legislative proposals for competition impact analysis compliance since its introduction in August 2003.
- Actively promoted the Partnership Agreement between Government and Charles Darwin University across agencies and assisted the Peak Group to develop and progress a broad range of schedules. The unit is also the contact point within Government for the agreement.
- Steered the development of a new constitution for the Australia Day Council.
- Established a community-based reference group to coordinate celebrations for the 150<sup>th</sup> Anniversary of the Eureka Stockade.

## OUTLOOK

- Continue participation in the Transnational Crime and Terrorism discussions aimed at improving Australia's response to terrorism and national crime.
- Coordinate whole of government responses to an increasing range of proposed Commonwealth treaty actions that may have implications for the States and Territories.
- Instruct drafting of an Ombudsman Bill based on recommendations from the Final Report of the Review of the *Ombudsman (Northern Territory) ACT*.
- Support other agencies in developing sound policy proposals for Government.
- Contribute to the development of the 2005 World Solar Car Challenge and provide administrative support to the event.
- Develop new strategies to strengthen the Partnership Agreement between the Northern Territory Government and Charles Darwin University, including a series of workshops for Government and university staff involved in developing the Partnership.

*The World Solar Car Challenge has become a recognised premier scientific event in Australia.*



## INDIGENOUS POLICY

STRATEGIC OBJECTIVE	NATURE OF CONTRIBUTION
Facilitating the directions and priorities of Government	<p>Develop constructive relationships with the Australian and other State and Territory Governments to ensure the Territory's position is advanced.</p> <p>Implement Government's policy in relation to Indigenous land issues.</p>
Leadership of cross-agency coordination	<p>Ensure effective implementation of the partnership agreement with Thamarrurr under the COAG priority communities project (Indigenous Communities Coordination Pilots).</p> <p>Coordinate the implementation of the Northern Territory Government's response to the COAG, National Framework of <i>Principles for Delivering of services to Indigenous Australians</i>.</p>
Preserving and building a socially cohesive Territory	<p>Develop strategies to improve the well-being of Indigenous Territorians.</p> <p>Facilitate independent evaluation of Indigenous governance models.</p>

### OVERVIEW

To facilitate the directions and priorities of Government, the Office of Indigenous Policy is Government's lead agency in providing whole of government strategic policy advice on Indigenous affairs, including:

- coordination of the development of policies and strategies to resolve outstanding and future land issues;
- improving the social wellbeing and living conditions of Indigenous Territorians;
- enabling effective Indigenous governance and capacity building to develop sustainable communities; and
- communicating the Government's policies to the Indigenous and the wider community.

### HIGHLIGHTS

- The *Parks and Reserves (Framework for the Future) Act 2003* was passed on 26 November 2003. The Bill was released for public comment in September prior to tabling in the October Legislative Assembly sittings. Extensive stakeholder briefings were conducted, including environmental, tourism and mining interests. The Act provides a framework for the establishment, maintenance and joint management of a comprehensive system of parks and reserves in the Northern Territory.
- An initial step in the Indigenous Community Coordination Pilot Trial at Wadeye was to engage Dr John Taylor from the Australian National University's Centre for Aboriginal Economic Policy Research to work with local community

members and relevant Australian and Territory Government agencies to establish baseline data from which to judge the impact and success of programs and initiatives and to provide the community and Government with an informed basis for future planning. Dr Taylor and Dr Owen Stanley from James Cook University are currently undertaking an opportunity cost study to establish the foregone social and economic costs involved if only current levels of effort are maintained.

- Following an initial approach from Parks Australia North raising concerns about Mutitjulu Community in the Uluru/Kata Tjuta National Park, the Office of Indigenous Policy facilitated discussions between the Mutitjulu Community Council, the Central Land Council and agencies from the Australian and Northern Territory governments. A whole of government approach has been agreed to and a senior project officer has been recruited to run the project.
- New whole of government machinery has been established through the Chief Executives' Taskforce on Indigenous Affairs (a subcommittee of the Coordination Committee) and the Chief Minister's taskforce on Priority Partnerships (in conjunction with the Department of Community Development, Sport and Cultural Affairs and key agencies).

## OUTCOMES AND ACHIEVEMENTS

- On 22 April 2004, the Northern Territory Government and the Lhere Artepe Aboriginal Corporation (a prescribed body corporate under the Native Title Act 1993 and representing the Alice Springs native title holders) signed an historic Indigenous Land Use Agreement to enable the next stage of residential development in the Larapinta Valley to proceed. Lhere Artepe has agreed to relinquish its native title rights and interest over two development areas at Larapinta Valley and has been granted development rights over the first of two stages of the development.
- As a result of a Community Cabinet meeting held on Groote Eylandt in late 2003, Cabinet approved the appointment of a regional coordinator located on Groote Eylandt to provide strategic direction for developments in the region, including:
  - effective service delivery in the region, including regionalisation of local government services;
  - monitoring of the management of the Groote Eylandt Aboriginal Trust, including developing more robust arrangements when the lease is renegotiated; and
  - diversification of the economic base, including developing tourism opportunities in the region.
- Endorsement by COAG of a National Framework *Principles for Indigenous Services Delivery* which addresses jurisdictional overlap, developments of bilateral agreements and greater transparency.

- In collaboration with the Secretariat for the Review of Commonwealth State Service Provision, two Indigenous Indicators Workshops were conducted in Darwin and Alice Springs seeking the views of Indigenous organisations on the COAG Overcoming Indigenous Disadvantage Report.
- Whole of government submissions were made to the Aboriginal Torres Strait Islander Commission (ATSIC) review and to the Northern Territory Government Submission to the Parliamentary Standing Committee on Legal and Constitutional Affairs Inquiry on Northern Territory Indigenous Affairs: Examination of Structural Relationships in Indigenous Affairs and Indigenous Governance within the Northern Territory.
- The Jabiru Region Sustainability Project was established to manage the movement of the town and its region from a mining-based economy when the mining operations closes, to one reliant on tourism and other community-generated activity. The project is also exploring an agreed approach to resolving recognition of the Mirrar's traditional ownership of the township area.
- Two editions of Common Ground (14 000 copies), a 48-page news magazine providing information on Government's policies and programs for Indigenous people were distributed through mailing lists, the show circuit and key community events.

## OUTLOOK

- Continue leadership of cross-agency coordination through:
  - to provide whole of Government leadership in tackling Indigenous issues including proactive engagement and negotiations with the Australian Government;
  - the Chief Executives' Taskforce on Indigenous Affairs;
  - the InterDepartmental Indigenous Land Group;
  - the Indigenous Communities Coordination Pilots;
  - the Chief Minister's Taskforce on Priority Partnerships; and
  - Standing Committee for Aboriginal and Torres Strait Islander Affairs and Ministerial Council for Aboriginal and Torres Strait Islander Affairs.
- Continue facilitation of the directions and priorities of Government through:
  - implementation of Government's policy in relation to Indigenous land;
  - implementation of the *Framework for the Future Act*;
  - long-term leasing on Aboriginal land;
  - reform of the *Aboriginal Land Rights (Northern Territory) Act 1976*; and
  - policy framework for Government support for Prescribed Bodies Corporate.
- Continue actions aimed at preserving and building a socially cohesive Territory through:
  - two more editions of Common Ground; and
  - response to the Bringing Them Home Report, submissions to the Native Title Representative Bodies inquiry, the Senate Inquiry into the ATSIC Bill and other key Commonwealth and Northern Territory Parliamentary inquiries' support for Indigenous engagement activities relating to Statehood.

## ECONOMIC POLICY

STRATEGIC OBJECTIVE	NATURE OF CONTRIBUTION
Preserving and building a socially cohesive Territory	Assisted in the development of a Population Policy  Grew capacity to integrate the Government's economic objectives with its social and environmental objectives
Facilitating the directions and priorities of Government	Worked with business groups and private sector interests in on various projects to develop longer term policy initiatives.
Leadership of cross-agency coordination	Developed inter-agency teams to conduct several policy-related research projects.  Created a partnership with the Department of Infrastructure, Planning and Environment to develop cooperative management of statistics.

### OVERVIEW

The Economic Policy Unit was established in August 2003. The unit is developing a whole of government outlook on economic policy to ensure that future economic policy is consistent with the long term sustainable development of the Territory.

The role of the unit includes the provision of strategic economic advice to Government, modelling economic scenarios and options, monitoring of the economic and Indigenous development strategies and their associated actions.

### HIGHLIGHTS

- Achieved agreement from all Territory Government agencies to move to common regional administrative boundaries and to coordinate these with Australian Bureau of Statistics (ABS) Collector District (CD) boundaries. Began work with ABS to integrate CD boundaries with the new Territory Government boundaries.
- Developed demographic research and integrated this with economic development work. Some of this research was used in partnership with Treasury to produce an across government submission/ presentation to the Productivity Commission inquiry on the economic and fiscal implications of ageing.
- Created/ facilitated several inter-agency groups to conduct particular applied research projects, such as with the Department of Employment, Education and Training on Population Policy, with the Department of Community Development, Sport and Cultural Affairs on Indigenous Music and the Office of the Commissioner for Public Employment on Northern Territory Public Sector (NTPS) Retention.

## **OUTCOMES AND ACHIEVEMENTS**

- Developed a preliminary framework for social and economic development strategies.
- Developed strong partnerships with various NTPS agencies in working on a number of applied research projects such as the Indigenous Music Strategy and NTPS Staff Retention
- Assumed a lead role in the Tropical Savannas Cooperative Research Centre 'Regional Dynamics' and 'Outback Livelihoods' projects. The outcomes of these projects are to be integrated with general policy considerations covering social, governance and regional development aspects of Territory public policy.

## **OUTLOOK**

- Develop an across-government clearing house for policy and monitoring statistics. This will allow agencies to more easily and accurately access other agency data for policy making purposes. In addition, the clearing house will allow inter-regional comparisons and other statistical and monitoring techniques.
- Implement the measures contained within the Northern Territory Government Population Policy, conduct the policy research required to secure successful population retention, and design and propose policy measures to reduce the Territory's labour market turnover.
- Develop techniques for modelling regional and Indigenous economic, social and environmental development.
- With the assistance of Cooperative Research Centre researchers, develop a suite of projects that will utilise holistic community social capital and creative capital approaches to economic development in ways that are relevant to the special circumstances of the Northern Territory.

## COMMUNICATIONS AND MARKETING

STRATEGIC OBJECTIVE	NATURE OF CONTRIBUTION
Leadership of cross-agency coordination	<p>Coordination of communications issues with a whole of government impact.</p> <p>Development of whole of government policies and procedures in the marketing and communications area.</p> <p>Delivery of marketing and communications support to other Government agencies, particularly where those agencies have limited capacity to deliver these services themselves.</p>
Creating jobs for Territorians	Strategic development and delivery of communications and marketing services that support Territory positioning, marketing and investment attraction.
Supporting the machinery of Government	Delivery of strategic marketing and communications services to all units of the Department of the Chief Minister.

### OVERVIEW

The Communications and Marketing Unit was formed in January 2004 through the merger of the former Corporate Communications Unit and the marketing branch of the Office of Territory Development. This report includes the activities of both teams as well as the new unit.

### HIGHLIGHTS

Significant support was provided to the arrival of the first freight train on the Adelaide to Darwin railway line. This included event management, promotions, displays and advertising. Similar support was also provided for the arrival of the first Ghan passenger train in Darwin.

Investment Attraction Missions to Brisbane, Adelaide, Melbourne, Sydney and China played a significant role in raising awareness of the Northern Territory as a preferred location for people to live, work and invest.

The unit facilitated community consultation and public communications associated with the Darwin City Waterfront Project.

Logistics and marketing support were provided for a range of conferences and events including Global Freight Connect 2004, Tropical Futures Forum, Conference on Railway Engineering 2004, the NT Show Circuit and NT Expo and South East Asia Australia Offshore Conference.



## OUTLOOK

- Undertake a strategic review of Territory marketing with a view to gaining synergies in Territory positioning across all government agencies.
- Review the Territory marketing brand and market targeting.
- Undertake research to support Territory marketing and other Government marketing and communications programs.
- Develop and produce marketing and investment attraction campaigns in the Northern Territory, the remainder of Australia and selected international markets.
- Develop and coordinate communications policies with whole of government impacts.



*Thousands of Territorians, inter-state and international visitors attended community celebrations to welcome the First Train throughout the Territory. Staff members Jane Munday, Justine Firth and Candace Lazarus, manning their information stand at the community celebrations in Darwin.*

## RISK MANAGEMENT SERVICES

### STRATEGIC OBJECTIVE

Facilitating the directions and priorities of Government

### NATURE OF CONTRIBUTION

Risk Management Services contributes to the delivery of Government outcomes by providing Chief Executives with quality strategic consulting services and advice.

### OVERVIEW

Risk Management Services provides a centralised business consulting, risk management and internal audit service to Territory Government agencies.

The ongoing work of Risk Management Services with agencies has led to an increased appreciation of business risks in the public sector and the development of appropriate management actions to remedy or prevent those risks.

### HIGHLIGHTS

- Increased level of acceptance among and within agencies of the benefits of adopting risk management as a means of improving business performance.
- Completed 102 projects with a client satisfaction level of 99 per cent.
- Conducted nine Strategic Business Risk Assessments (SBRA) at a whole of agency level and six at unit level within agencies using our proprietary Risk Mat<sup>®</sup> tool.
- Development of our own Operational Risk Assessment tool – Ops Map<sup>®</sup>. The new tool has been used in 19 Operational Risk Assessments (ORA) across seven agencies.
- Participated in a national cross-jurisdictional counter-terrorist exercise, Exercise Mercury '04.

### OUTCOMES AND ACHIEVEMENTS

- Conducted 102 reviews for government agencies. Thirty-seven per cent of these were carried out with in-house consultants and 22 per cent by local contractors, while 41 per cent required expertise sourced interstate.
- Contributed to 15 agencies achieving their outcomes by using our services. In addition to SBRA and ORAs, these included reviews of:
  - budgets and financial management;
  - corporate support;
  - information management; and
  - business systems.

- Conducted reviews of governance controls in several Government projects, including:
  - probity of information technology outsourcing;
  - fraud mitigation in the Department of Corporate and Information Services;
  - corporate governance framework for the Department of Health and Community Services; and
  - acquittal of juvenile diversion funding.
- Reviewed programs of social and economic importance to the Northern Territory, including:
  - social and justice benefits of using video conferencing in the justice sector;
  - safety management for Northern Territory Major Events;
  - Indonesian Customs Pre-Inspection Facility;
  - Northern Territory Geological Survey; and
  - Titles Management System for mining and petroleum tenure.
- Contributed to effective governance in several agencies through the provision of advisory services to audit and other committees;
- Reviewed existing panel contract arrangements, developed revised selection criteria and procured a panel of suppliers of consultancy services for 2004-2006.
- In response to client demand, established a panel of knowledge management specialists to assist agencies in the management of information and intangible assets.

## **OUTLOOK**

To continue to provide high quality services to Chief Executives and their agencies by:

- ongoing refinement of our recently developed business tools and processes;
- maintaining sound and proactive relationships with our clients;
- improving and diversifying the skills and knowledge of internal consultants; and
- adding to our suite of corporate business tools, including completion of a project management risk assessment tool.

# MANAGEMENT SERVICES AND FINANCIAL MANAGEMENT

## STRATEGIC OBJECTIVE

## NATURE OF CONTRIBUTION

Drawing on and building the capacity of our organisation and our people

Provision of corporate services and advice to all business units in the Department.

Supporting the machinery of Government

Provision of corporate services and advice to all business units in the Department.

## OVERVIEW

The Management Services and Financial Management Units provide a range of corporate support services to all Ministerial offices and Business Units in the Department, in the areas of:

- Human Resource Services: strategic human resource management, workforce planning, performance enhancement, operational support including recruitment, Ministerial and executive contracts, payroll services, workers' compensation, redeployment and training and development;
- Information Services: management of information resources in all formats, including print and electronic records management, courier services and management of information technology, website maintenance, organisational charts and directories;
- Procurement, Travel and General Services: procurement, including contracts for services and consultancies, advertising, asset management, office accommodation, vehicle fleet maintenance, security, telecommunications and travel administration; and
- Financial Management Services: budget development and analysis, internal and external monthly and annual financial reporting including financial statement preparation, financial systems management, resource allocation and business management advice.

These services support the day to day business of all Business Units in the Department as well as building on the capacity of our organisation and our people, and supporting the machinery of Government.

## OUTCOMES AND ACHIEVEMENTS

In addition to the provision of regular corporate services, the units achieved:

### Human Resource Services

- In progressing the Indigenous Employment and Career Development Action Plan, accomplished:
  - an increase of five Indigenous Departmental and Ministerial employees;
  - a Commissioner for Public Employment's Equity and Diversity Commendation for the Indigenous Policy Capacity Building Program;
  - an Indigenous Scholarship Program with Charles Darwin University; and
  - three new participants on the Indigenous Policy Capacity Building Program.
- Development of a manager's toolkit which includes practical tips and proformas in relation to recruitment, grievances and harassment procedures.
- Establishment of an on-line induction program.

- Enhanced human resource statistical reporting.

### Information Management

- IT Upgrades to Lotus Notes 5, Windows, Office and Access XP.
- Established a regular program of information and records management training, specifically Information Act, thesaurus and TRIM training in Darwin and Alice Springs.
- Visited Alice Springs and Tennant Creek offices to establish standard information and records management processes.
- Extended the uptake of records management standards and systems in Business Units.

### Procurement, Travel and General Services

- Carriage of Government procurement reforms through a process of education and redirecting and redefining procurement approvals.
- Implemented the GAS Purchase Order system and enhanced system functionality and reporting in the areas of procurement, vehicle and travel administration.
- Transferred responsibility for administering mobile phones allocated to Ministers and the Leader of the Opposition to the Department of the Legislative Assembly.
- Arranged the installation of a new access control system for the Office of Ethnic Affairs in Palm Court and the Northern Territory Electoral Commission in the AANT Building.
- Upgraded the travel database to capture and enable accurate reporting on more robust information in relation to Departmental travel.

### Financial Management

- Restructured financial management operations into more strategic, efficient and client focused services to the Department.
- Facilitated the Budget review and implementation process, including preparations for the Estimates Review Committee hearings held in June 2004.
- Assisted in the management of resources to ensure the Department operated within the approved financial allocation for the 2003-2004 financial year.



*The Department's graduate program began in 2003 with three graduates currently on the program, Sarah Galton, Luis Da Rocha and Artemis Kaltourimidis.*

## OUTLOOK

- Continue to track performance and progress and measure the actions under the People and Management and Development Plan 2003-2005.
- Continue to ensure carriage of Government procurement reforms through centralised administration and a formal training program.
- Transfer responsibility for the administration of advertising to the Communications and Marketing Unit.
- Continue to progress improvements to information and records management, and keep pace with information technology.
- Review performance management processes and reporting for the Department.
- Introduce more robust budget tracking and project management reporting systems for the Department.

## TERRITORY DEVELOPMENT

STRATEGIC OBJECTIVE	NATURE OF CONTRIBUTION
Creating jobs for Territorians	Worked with Phillips and Bechtel to maximise local contracts and employment as the Wickham Point LNG commenced. The project is 30% complete and on target for commercial production in the first half of 2005. More than 1000 people employed on construction of which 54% are local. The 26 inch diameter gas pipeline from Bayu-Undan to Darwin is under construction.
Facilitating the directions and priorities of Government	Coordinated an investment trip to Hong Kong, Shanghai, Guangzhou and Beijing by the Chief Minister and a private sector delegation in April 2004. The mission targeted the promotion of the Territory as a place for new investment with a focus on the new AustralAsia Trade Route, new aviation and shipping links, specific industry development opportunities and intergovernmental relationships.
Leadership of cross-agency coordination	Provided support to the Major Projects Group and task forces, including being lead agency for the following task forces: Wickham Point LNG, Alcan/ TTP/ Blacktip, AustralAsia Trade Route and Darwin City Waterfront. Supported Defence, McArthur River Mine and Tourism Infrastructure Task forces.

### OVERVIEW

Key activities undertaken by the Office of Territory Development include:

- major project facilitation and development;
- resource development, including offshore oil and gas, onshore gas based industrial development and emerging industry capabilities;
- business attraction maximising opportunities arising from the new railway, port and transcontinental freight corridor between southern Australia and Asia;
- innovation and new economy projects based on desert and tropical research; and
- other major projects including the Darwin City Waterfront, marketing and positioning the Territory in key markets.

### HIGHLIGHTS

- Completed the concept of an integrated development and secured \$100 million as the Government commitment for the Darwin City Waterfront redevelopment project (incorporating the Darwin Convention and Exhibition Centre). Extensive community consultation was undertaken.

- The Global Freight Connect 2004 conference was held in Darwin on 9-10 February 2004 to promote the new AustralAsia Trade Route. The inaugural conference attracted a large number of international, national and local participants, and won an achievement award from the Chartered Institute of Logistics and Transport.
- The first tenant at the Darwin Business Park was secured, with the official opening of Toll Holdings Stage 1 state of the art distribution and consolidation facility on 21 May 2004. Stage 1 of Toll's facilities is worth \$10 million of a total \$18 million development.
- The unit hosted the first Tropical Future's Forum at which the collaborative agreement for Tropical Knowledge between Northern Territory, Queensland and Western Australia was signed.
- Established a position to help facilitate regional developments opportunities in Katherine. In particular, a key role is to market and promote the benefits of the AustralAsia Trade Route to potential users and help grow Katherine as a regional freight hub. This position is also a member of the Regional Coordination Committee and is also facilitating opportunities in the tourism and agriculture sectors in conjunction with key stakeholder industry bodies and other Government agencies.
- Construction of Wickham Point LNG commenced on 28 June 2003 and is 30% complete and is on target for commercial production in the first half of 2005. More than 1000 people employed on construction of which 54% are local. The 26 inch diameter gas pipeline from Bayu-Undan to Wickham Point is under construction.

## OUTCOMES AND ACHIEVEMENTS

- Coordinated the investment trip to Hong Kong, Shanghai, Guangzhou and Beijing by the Chief Minister and a private sector delegation in April 2004. The mission targeted the promotion of the Territory as a place for new investment with a focus on the new AustralAsia Trade Route, new aviation and shipping links, specific industry development opportunities and intergovernmental relationships.
- Coordinated investment missions to Brisbane, Sydney, Melbourne and Adelaide, to promote investment opportunities associated with the major projects developments in the Territory including Oil and Gas, the AustralAsia Trade Route, Tourism, Darwin City Waterfront, Defence and Mining.
- Production of a publication, *Investing in the Northern Territory*, used by Government and the private sector to promote the Territory as an ideal investment location.
- Participated in the Australian Petroleum Production Exploration Association (APPEA) conference and exhibition in Melbourne with an exhibition booth promoting the petroleum opportunities in the Territory.

Jeff Stuart, Colin Barrass and Linny Thom from the Office of Territory Development at the Global Freight Connect Conference in Darwin.



- Coordinated the tenth annual South East Asia Australia Offshore Conference (SEAAOC) in Darwin in June 2004 to showcase the Territory's petroleum developments and opportunities. The event once again attracted a record number of delegates.
- Established a strategy to develop a gas hub for domestic uses in the Southern Bonaparte Gulf Basin which could be based around the Blacktip field.
- Participated in Minister Henderson's trade mission to Japan, meeting with key potential gas-based manufacturing companies in order to attract these to consider establishing projects in the NT.
- Participated in Australia's promotion of its LNG capabilities in delegations to Washington (December 2003) and Melbourne (January 2004).
- Formulated a strategy to facilitate the development of the Sunrise gas field and bring the gas onshore to Darwin. This strategy envisages close cooperation with the Commonwealth and the project proponents.



*An artist's impression of the Darwin City Waterfront Project Draft Masterplan.*

- Conducted a series of supply chain studies including an Australian Tyre Import Study and the National Freight Consolidation Study.
- Provided support and facilitation in the areas of company relations, land and legal issues, commonwealth relations and environmental impact statement for the Alcan and TTP projects.
- A dedicated Singapore to Darwin shipping service commenced to facilitate international trade.
- Coordinated the Northern Territory Government's participation in the Desert Knowledge Cooperative Research Centre.
- Established a Northern Territory Research and Innovation Board and \$1 million fund over three years to support the research economy and government policy in the areas of Tropical and Desert Knowledge.
- Facilitated the establishment of the Desert Knowledge Australia Statutory Corporation and provision of ongoing support services.
- Monitored, updated and reported on progress against priority actions listed against Building a Better Territory: The Economic Development Strategy for the Northern Territory.
- Facilitated the feasibility assessment of a cruise ship terminal in Darwin harbour which incorporated extensive public consultation to determine requirements.



- Provided support to the Major Projects Group and task forces, including being lead agency for the following task forces: Wickham Point LNG, Alcan/ TTP/ Blacktip and the AustralAsia Trade Route. Supported the Defence, McArthur River Mine and Tourism Infrastructure Taskforces and the Darwin City Waterfront Team.

## OUTLOOK

- Continue facilitation of the Alcan Gove expansion project and obtain the final investment decision on the \$2 billion expansion of the Alcan Refinery.
- Continue facilitation of the Blacktip and Trans-Territory Pipeline (TTP) projects.
- Secure more tenants to establish freight logistics businesses and value-adding facilities at the Darwin Business Park.
- Expand shipping services to include a fixed day weekly Singapore to Darwin service and secure a dedicated Shanghai to Darwin service.
- Support the development of new mineral exports from the Territory through the provision of Bulk Handling Materials Facilities at East Arm Wharf.
- Host an Australian Automotive Products and Tyre Industry Workshop in September 2004 with the aim of showcasing Darwin's transport logistics capabilities to service the industries and to facilitate trial shipments of tyres imported via the new AustralAsia Trade Route.
- Develop project vendor mapping and investment cases to attract new investment into the Territory.
- Coordinate the government's efforts to attract additional investment around the Territory's major economic projects.
- Hold the first meeting of the Northern Territory Research and Innovation Board and administer the first round of grants.
- Continue commitment to Darwin City Waterfront and Darwin Convention and Exhibition Centre, announcement of the preferred consortia to occur in September 2004.
- In conjunction with Charles Darwin University, coordinate the roles and responsibilities of the chairs of Tropical and Desert Knowledge and develop the Desert and Tropical Knowledge schedules.
- Leadership in the Alcan/ Blacktip/ TTP Task force, Tourism Task force and the AustralAsia Trade Route Task force and support to the Darwin City Waterfront Project Team.

*The construction phase of the ConocoPhillips LNG Plant is anticipated to take three years. In the first 10 months of the construction phase, the project is already making an impact on the Territory economy and is ahead of time.*



## NORTHERN TERRITORY RAILWAY

STRATEGIC OBJECTIVE	NATURE OF CONTRIBUTION
Facilitating the directions and priorities of Government	<p>Development of competitive transport options on the central corridor facilitated by the rail industry regulator.</p> <p>Continue promotion of the rail project to the public and potential investors.</p> <p>Ongoing support of the AustralAsia Railway Corporation during the concession period.</p>
Leadership in of cross-agency coordination	Work cooperatively with the private sector and other government agencies to progress major projects dependent upon railway operations.
Creating jobs for Territorians	Direct employment during the construction phase peaked at 1450 people in September 2002. There is ongoing direct and indirect employment through operations and maintenance of the railway and associated intermodal transport activities.

### OVERVIEW

NT Railway manages the obligations and entitlements of the Northern Territory Government in regard to the AustralAsia Railway. During 2003-2004 this included managing construction obligations of Government along the new railway corridor, managing the Territory's investment in the rail project, providing financial and other support to the AustralAsia Railway Corporation, promotion of the railway and provision of advice on the railway to Government.

### HIGHLIGHTS

- Tracklaying of the AustralAsia Railway was completed in September 2003, linking Adelaide and Darwin by rail for the first time in history.
- Rail operations commenced one month later, with the first FreightLink train arriving at Darwin's East Arm Port on 17 January 2004.
- Celebrations were held in February to commemorate the arrival of the first Ghan passenger train into Darwin, heralding the commencement of one of the world's greatest transcontinental train journeys and associated tourism spinoffs to the Territory.
- At the end of construction, \$1.08 billion worth of contracts had been awarded. Of that, \$681 million was awarded to Northern Territory businesses.
- The Territory Government has worked closely with pastoralists and Aboriginal communities whose land is crossed by the railway corridor, the Northern and Central Land Councils and Aboriginal Areas Protection Authority to identify and protect sites of significance and ameliorate the impact of the railway.

First FreightLink train  
passing through Heavitree  
Gap south of Alice Springs  
en route to Darwin  
Friday 16 January 2004



## OUTCOMES AND ACHIEVEMENTS

- Successful completion of the AustralAsia Railway.
- The AustralAsia Railway was pivotal in delivering benefits to regional areas of the Territory through the construction phase of the project.
- Continued to implement various aspects of the land agreements covering the rail corridor during the year. Land agreements include construction obligations of the Territory Government such as erection of fencing, provision of crossings and replacement roads over and along the new rail corridor.
- Continued to hold discussions with Indigenous communities and land councils regarding works to be undertaken by Government to ameliorate the effects of the new railway on communities along the rail corridor, as agreed under other aspects of the land agreements.
- Provided support to the AustralAsia Railway Corporation during the year, including financial support for the operations of the Corporation, shared 50 per cent with the South Australian Government.
- Promoted the AustralAsia Railway through marketing and public awareness of the project throughout the year. This included presenting a number of show displays and providing detailed information both electronically and through the media.

## OUTLOOK

- Finalise all work relating to Northern Territory obligations for occupational crossings and fencing along the 1420 kilometre corridor.
- Provide grant funding and other support to the AustralAsia Railway Corporation to ensure the Corporation can manage obligations of the Northern Territory and South Australia under the railway deeds during the operating phase of the new railway.

*It was all aboard for Railway team members: Brendan Lawson, Sam Hatzivalsamis, Jessica Hayes-Albion, Tiffany Stodart, Margo Bellis and Maureen Albion.*



## WOMEN'S ADVANCEMENT

STRATEGIC OBJECTIVE	NATURE OF CONTRIBUTION
Preserving and building a socially cohesive Territory	Consulting with women across the Northern Territory at Women's Forums in conjunction with Community Cabinets.
Facilitating the directions and priorities of Government	Through participation at Women's Officials' and Advisors' Meetings, contributing to the development of national priorities and plans.  Developing a framework for action for Northern Territory women, which will provide a framework to inform whole of government policy development and delivery of services to women.
Preserving and building a socially cohesive Territory	Administering the Tribute to Northern Territory Women on behalf of the Chief Minister. Administering the Chief Minister's Study Award for Women.

### OVERVIEW

The Office of Women's Policy provides strategic advice to the Chief Minister and Minister for Women's Policy on matters of policy and policy development across the public sector.

### HIGHLIGHTS

- Women's Forums are being conducted in conjunction with Community Cabinets across the Territory. These forums provide an opportunity for women to meet directly with Ministers to discuss issues of importance to them.
- To better understand the effect of Government budget and policy, the Office of Women's Policy has embarked on a partnership with Monash University to develop indicators of social and economic progress for women in the Territory. These indicators, which will relate to all areas of women's lives, from health and education, to financial status and social wellbeing, will apply to all areas of government activity.
- The Office of Women's Policy hosted the Alicia Johnson Memorial Lecture in Darwin and Alice Springs. This lecture celebrates women's achievements and stimulates debate on issues affecting women.
- The Damoe-ra Pathway – a permanent artwork installation honouring *Tribute to Northern Territory Women* recipients – was commenced in June 2004.

### OUTCOMES AND ACHIEVEMENTS

- The Office of Women's Policy is developing a framework for action for Territory women under three areas of priority: autonomy, wellbeing and work-life balance.
- The Office administers the Chief Minister's Study Award for Women, consisting of a vocational education and tertiary education award.

- Under the Domestic and Aboriginal Family Violence Strategy, administering the Domestic Violence Community Education Campaign.  
During 2003-2004 activities included:
  - Continuation of the *Let's stop it....now* multi-media campaign; and
  - Continuation of the Indigenous Family Violence media campaign with radio scripts translated into nine Northern Territory Indigenous languages.
- Hosted a domestic violence community education showcase at Parliament House aimed at raising community awareness about domestic violence services.
- Launched an educational package *Stop it....before it starts*, aimed at increasing awareness among young people of the unacceptability of domestic violence and sexual assault and increasing their capacity to develop and maintain healthy relationships.
- Launched *Working towards Collaboration* in conjunction with Dawn House. This publication describes the successful collaboration between domestic violence services and Northern Territory Government services in bringing an end to an extreme case of long term abuse within a Territory family.
- Produced the 2000-2002 domestic violence data collection project report.

## OUTLOOK

- Finalise a framework for action for women.
- Encourage the equal participation of women in decision making and provide information for all women who wish to undertake a leadership role within the community with the production of a print and web-based Leadership Kit.
- Administer a public celebration with the Chief Minister of the Tribute to Northern Territory Women recipients.
- Administer a Northern Territory Women's Register that identifies interested and suitably qualified women for appointment to Government boards and committees.
- Produce a domestic violence Legal Kit for women.
- Conduct workshops with bilingual migrant men and women to become educators in their communities on the topic of domestic and family violence.

*Women's forums are now run in association with Community Cabinet. The aim of these forums is to create an opportunity for women to communicate directly with Government about what they believe are issues in their community.*

*The forums have been held in Maningrida, Palmerston, Katherine and Alice Springs with over 200 women attending.*



*Chief Minister Clare Martin meets with women at the Palmerston Women's Forum.*

# YOUTH ADVANCEMENT

## STRATEGIC OBJECTIVE

## NATURE OF CONTRIBUTION

Preserving and building a socially cohesive Territory

Monitoring the implementation of the Northern Territory Government's youth policy framework, Building a Better Future for young Territorians and publication of first Policy Progress Report.

Facilitating the directions and priorities of Government

Input into national policy development relating to young people through its representation on the Ministerial Council on Education, Employment Training and Youth Affairs (MCEETYA) National Youth Taskforce.

Leadership of cross-agency coordination

Chaired the Youth Affairs Interdepartmental Committee.

## OVERVIEW

The Office of Youth Affairs provides a whole of government approach to policy priorities for young people aged 12-25 years and develops effective communications links between young people, Government and the wider community.

The office supports initiatives that improve young Territorians' personal wellbeing, promotes their positive achievements and assists them to reach other goals. It also supports events and activities that provide positive recreational and developmental opportunities for young Territorians.

## HIGHLIGHTS

- Published the first progress report on the youth policy framework, *Building a Better Future for Young Territorians*, in December 2003. The report documented significant progress by Government agencies in the implementation of all the framework's key policy directions, including the successful implementation of a number of priority action areas. Positive feedback on the progress report was received from the youth sector and youth stakeholders.
- The Chief Minister launched the new youth website, [www.youth.nt.gov.au](http://www.youth.nt.gov.au), in December 2003. The website provides expanded information, including regionally specific information, and new search and interactive features to increase its appeal and functionality, particularly amongst young people.
- Coordinated 72 events for National Youth Week 2004 across the Northern Territory in collaboration with local youth and community organisations, representing an 18 per cent increase in activities from 2003.
- The 16 members of the 2003 Chief Minister's Round Table of Young Territorians concluded their participation by providing formal presentations to the Chief Minister in November 2003 in relation to their individual regional projects.

## OUTCOMES AND ACHIEVEMENTS

- Based on the recommendations of a member of the 2003 Chief Minister's Round Table of Young Territorians, the Department of Infrastructure, Planning and Environment established an environmental grants scheme with a budget allocation of \$460 000 in 2004-2005.
- Through the Youth Grants Program, funding was provided for 64 activities to support a range of recreational and developmental opportunities for young people.
- Regional Youth Consultations were undertaken in Katherine, Alice Springs and Tennant Creek to obtain feedback from a wide range of youth stakeholders and young people in relation to Government policies, programs and services.
- Managed the Leeuwin Ocean Adventure youth development program and provided sponsorship for 40 young Territorians on a place aboard the Top End Explorer, STS Leeuwin II, which sailed in August 2003.
- The office contributed to the development of the national youth research agenda through membership on the National Youth Affairs Research Scheme (NYARS) Steering Committee. NYARS is a cooperative arrangement between the Australian Government and all jurisdictions which identifies and commissions youth-specific research.

## OUTLOOK

- Expand the role of the office in the development and coordination of whole of government policy in relation to young people and the Territory's broader social development.
- Continue a program of regional youth consultations. This will include facilitating a youth issues forum with secondary school students and Government representatives as part of International Youth Day celebrations in Alice Springs on 12 August 2004.
- Complete youth mental health fact sheets to provide information and support for young Territorians in relation to positive mental health.
- Examine mentoring programs available to young Territorians, undertake research to benchmark successful mentoring initiatives in other jurisdictions and consider the implementation of similar models in the Territory.



*The Chief Minister's Round Table of Young Territorians is a direct communication avenue between young Territorians and the Northern Territory Government.*

*The Round Table consists of 16 members who are aged 15 to 25 years. Round Table members are representative of the geographic, cultural and ethnic diversity in the Northern Territory.*

*Chief Minister the Hon Clare Martin MLA, Minister assisting the Chief Minister on Young Territorians, Ms Marion Scrymgour MLA and the members of the 2004 Chief Minister's Round Table of Young Territorians.*

## SENIORS' ADVANCEMENT

### STRATEGIC OBJECTIVE

### NATURE OF CONTRIBUTION

Facilitating the directions and priorities of Government

Provided Secretariat support for the Seniors Advisory Council while members investigating other issues and ways Government can address seniors' priorities.

Leadership of cross-agency coordination

Initiated the Strategy for Senior Territorians. For the first time the Northern Territory is to have a comprehensive whole of Government strategy for senior Territorians.

Preserving and building a socially cohesive Territory

Funded ArtsNT to conduct the annual Portrait of a Senior Territorian Award which celebrates Territory seniors' contribution to the development and history of the Territory.

### OVERVIEW

The Office of Senior Territorians provides high level advice on policy issues relating to senior Territorians, to ensure whole of government coordination of policy and programs and to improve access of senior Territorians to Government.

### HIGHLIGHTS

- Produced first edition of an annual tourism and leisure directory listing 233 businesses contributing to the Seniors Card Scheme. This publication is available to local and interstate Seniors Card holders.
- Welcomed the 10 000th Seniors Card Holder to the Seniors Card Scheme.

### OUTCOMES AND ACHIEVEMENTS

- Administered a grants program for Seniors Month in August under which 32 community groups were funded.
- Provided secretariat support to the Seniors Advisory Council which provides advice on matters pertinent to Senior Territorians directly to the Chief Minister. Advertising commenced for five members of the second Seniors Advisory Council.
- Funded ArtsNT to conduct the annual Portrait of a Senior Territorian Award which celebrates the contribution of Territory seniors to the development and history of the Territory.
- Funded *Life. Be in it.* to provide a recreation program for seniors in Darwin.
- Produced two editions of *The Senior Territorian* newsletter which was distributed to 5000 individuals and community organisations.
- Distributed Seniors Cards to around 100 new applicants each month.



## OUTLOOK

- Develop an active seniors strategy in collaboration with the Seniors Advisory Council, seniors groups and community organisations and in partnership with other Government agencies.
- Continue to build on the momentum of Seniors Month to support community groups and organisations to undertake activities during the month.
- Seek increased sponsorship for the Seniors Card Scheme.
- Advertise for members of the third Seniors Advisory Council.
- Produce two editions of *The Senior Territorian*.
- Continue to engage with stakeholders in developing programs and improving service delivery to seniors.

*The Office of Senior Territorians funded ArtsNT to conduct the annual Portrait of a Senior Territorian Art Award celebrating the contribution of senior Territorians to the history and development of the Territory. The winner of the Government House Foundation Acquisition Award for 2003 was Jan Milner Cole for the portrait of John Pfitzner.*



*Jan Milner Cole, 'I Reckon', Winner 2003 Portrait of a Senior Territorian Art Award.*

# MULTICULTURAL ADVANCEMENT

## STRATEGIC OBJECTIVE

## NATURE OF CONTRIBUTION

Preserving and building a socially cohesive Territory

Review, research, develop and implement policies, programs and Government initiatives such as the Multicultural Policy, Language Services Policy, Multicultural Awards, Ethnic Communities Facility Development Program and the operation of the Northern Territory Interpreter and Translator Service and the Ethnic Affairs Sponsorship Program.

Facilitating the directions and priorities of Government

Prepared the Territory's submission on the formulation of the 2004-2005 Migration and Humanitarian Programs. Assisted in the development of the Territory's Business and Skilled Migration Strategy.

Leadership of cross-agency coordination

Participated in Commonwealth/State/Territory Working Parties on Skilled Migration, Community Harmony, Recognition of Overseas Qualifications and the National Round Table to examine diversity issues in the Family Court of Australia.

## OVERVIEW

The office's mission is to assist migrants and people of ethnic origin to maximise their participation in the social, cultural and economic development of the Northern Territory.

## HIGHLIGHTS

- Represented the Territory at national meetings and forums on multicultural and immigration issues, such as the Standing Committee Council for Immigration and Multicultural Affairs, the Skilled Migration Working Party and the National Round Table to examine diversity issues in the Family Court of Australia.
- Launched the inaugural Multicultural Awards which are designed to recognise and celebrate people, organisations and projects/ initiatives that have made an outstanding contribution towards advancing multiculturalism and counteracting racism in the Territory. The winners of the awards were announced by the Minister at Parliament House on 21 June 2004.
- Commenced development of a language services policy for Government agencies.
- Developed the Ethnic Communities Facilities Development Program and obtained Government approval for a three year program funded at \$500 000 per annum. The Minister announced the new program on 16 May 2004.
- Provided comprehensive briefings for Government and the Minister on multicultural and immigration issues, including the annual Ministerial Council on Immigration and Multicultural Affairs, the operation of the Northern Territory Interpreter and Translator Service (NTITS) and the Ethnic Affairs Sponsorship Program.



Chinese Lion Group performing in the Great Hall of Parliament House.

- Facilitated preparations for the move of the Multicultural Council of the NT Inc and the Multilingual Broadcasting Council of the NT Inc to Malak.

## OUTCOMES AND ACHIEVEMENTS

- Provided a total of \$700 922 in sponsorship to 87 organisations for 132 projects.
- NTITS provides an on-site interpreting and translating services throughout the Territory. These services are provided free of charge when migrants access Territory Government services. NTITS provided 4681 language services (on-site interpreting 3833, and translations 848) to government and non-government agencies, individuals and businesses.
- Conducted 35 cross-cultural awareness sessions attended by 797 people.
- Introduction of the Language Services Policy to establish a whole of government approach to language service delivery, with the aim of facilitating community access to Government programs and services and community engagement.
- Investigated of the implications of increased humanitarian settlement in the Territory.
- Conducted 15 training sessions on working with interpreters and translators for 307 attendees from government and non-government organisations.
- Conducted 11 training and information sessions for interpreters and translators to enhance their techniques and skills, together with assistance to obtain or upgrade national accreditation. Two legal sessions covering the criminal process and overcoming difficulties in acquiring English vocabularies for legal interpreting and translating were conducted for 50 attendees. These workshops resulted from recommendations made during the Symposium on Interpreters and Legal Professionals Working Together held in August 2003.
- Published the 2004 *Calendar of Multicultural Events*, four editions of the quarterly OEA Newsletter and updated the 2003-2004 Multicultural Information Directory. These publications are available online.
- The Overseas Qualifications Unit provided assistance and advisory service to 45 overseas skilled workers and trained people from 23 countries.

## OUTLOOK

- Launch and implement the Multicultural Policy for the Northern Territory.
- Launch and implement the Language Services Policy for Territory Government agencies.
- Implement the new Ethnic Communities Facility Development Program.
- Finalise the relocation of the Multicultural Council of the Northern Territory Inc and Multilingual Broadcasting Council of the Northern Territory Inc to Malak shopping centre.



*The Office of Ethnic Affairs sponsored Dragon Boat Racing, a popular pastime on Darwin waterways.*

## POLICY DEVELOPMENT

STRATEGIC OBJECTIVE	NATURE OF CONTRIBUTION
Supporting the Chief Minister and Government to develop a confident, growing and socially cohesive Territory	<p>Stimulating the process of agency social policy making and providing leadership in developing new social policy initiatives.</p> <p>Ongoing implementation of the Strong Family, Strong Community, Strong Future Project as the major project under the Aboriginal Family Violence Strategy.</p>
Facilitating the directions and priorities of Government	<p>Developing a social policy statement.</p> <p>Developing a framework for a sustainable partnership with the Territory community service sector.</p>

### OVERVIEW

The Policy Development Unit is developing a whole of government outlook on social policy to ensure a good fit between the social and other policy frameworks of Government. To strengthen the links between policy development and community engagement, the unit is part of the Community Engagement Division (which consists of the offices of Women's Policy, Youth Affairs, Ethnic Affairs and Senior Territorians).

### HIGHLIGHTS

- Commenced the Review of the Community Service Sector Peaks and Networks in February 2004 being undertaken in partnership with the non-government sector and involves extensive regional consultations.
- Developed a Community Engagement Framework to provide Government with a more systematic procedure of actively involving Territorians in relevant policy and service delivery processes.
- Conducted workshops for all government agencies to assist in developing individual agency community engagement charters.
- Won an Equity and Diversity Award (through the Office of the Commissioner for Public Employment) for the *Strong Family, Strong Community, Strong Future* project.

### OUTCOMES AND ACHIEVEMENTS

- Holding three Strong Family workshops in Darwin. Each workshop involved around 30 participants from remote communities, receiving training on issues such as family violence and sexual abuse, suicide prevention, alcohol and other substances, and the legal processes involved in dealing with domestic violence.
- Completion of two successful community worker placements under the auspices of the Strong Family project. The placements provide participants from remote communities with new training, skill development and employment opportunities.

- Providing the executive support to four meetings of the Domestic and Aboriginal Family Violence Advisory Council.
- Leading negotiations with the Australian Government to work together on two projects aimed at reducing and preventing family violence and abuse in remote communities in accordance with the Australian Government's 2004-2005 Indigenous Family Violence Bilateral budget initiative.

## OUTLOOK

- Commence the independent evaluation of the Domestic and Aboriginal Family Violence Strategies.
- Finalise a Community Engagement Charter for the Department and produce a toolkit to assist agencies identify and implement sound community engagement practices.
- Develop a framework for a sustainable partnership with Territory community service sector peaks and networks and lead the development of an integrated funding and monitoring framework for the non-government sector.
- Lead a Northern Territory Government Taskforce to examine how information about government services is provided to the community and to develop appropriate models for the provision of information to the community.
- Finalise a Social Policy Statement of Intent, incorporating feedback obtained through the Review of the Northern Territory Community Service Sector Peak Counsels and Networks.
- Finalise the Northern Territory Multicultural Policy.
- Expand the Strong Family project to the southern region.

*As part of the Strong Family, Strong Community, Strong Future project Michael Brown was trained as a community worker by the Aboriginal Family Violence Team within the Department of the Chief Minister to carry out field work with participating families and to work with shadow members of the Team, on a daily basis as they implement the Strong Family project.*

OUTPUT GROUPS



*Community Worker, Michael Brown at work in the Department of the Chief Minister.*

## SUPPORT FOR TERRITORY EVENTS

### STRATEGIC OBJECTIVE

Preserving and building a socially cohesive Territory

### NATURE OF CONTRIBUTION

Support for individuals and organisations through grants and sponsorship to develop a range of activities and events to celebrate the Territory lifestyle.

### OVERVIEW

The Government, through the Major Events Company, continues to support a number of high profile events and activities through grants and sponsorship as well as providing support to community based organisations for activities that provide benefits to the community as a whole.

### HIGHLIGHTS

- V8 Supercars: the Territory's Round continues to establish itself as a premier event on the Territory and national sports calendar. The Darwin race offers perfect weather, excellent organisation, enthusiastic crowds and a great track from which to view the event.
- Finke Desert Race: the Finke has built a compelling reputation since the inaugural event was held in 1976, and is regarded as Australia's most famous desert race. The Finke is run over three days of the Queen's Birthday long weekend in June and attracts more than 400 competitors, bikes and buggies. The Finke is Alice Spring's largest annual event. Government committed \$650 000 for the relocation of the start / finish line including major headworks.
- The Central Australia Mountain Bike Challenge: the second Bike Challenge was conducted in March. The event was run in and around Alice Springs over five days and attracted 70 competitors from Australia and overseas.
- BASSINTHEGRASS: the promotion of these two major music events in Alice Springs and Darwin was a highlight on the Territory's events calendar. The concerts addressed the desire to provide the Territory's young population with a large scale music concert in each region reminiscent of a southern 'Big Day Out' activity.
- 25 Years of Self-Government: celebrations to mark 25 years of Self-Government in the Territory began on 1 July 2003 and continued throughout the year. A program called 'Your Territory, Celebrating the Past, Building the Future' embraced existing events and programs as well as supporting new community-based activities designed to strengthen community spirit and pride. A total of 53 'Your Territory' grant applications from Darwin, East Arnhem, Katherine, Tennant Creek and Alice Springs were successful. 'Your Territory' grants totalled \$205 490.

## OUTCOMES AND ACHIEVEMENTS

In addition to the above, a number of other quality events and activities included:

- \$35 000 in sponsorship was provided to the inaugural Barkly 'May Day' Muster held in Tennant Creek. This replaced the Go-Kart Grand Prix. The May Day Muster represents a community partnership between the Tennant Creek Race Club, Barkly Rodeo Association, Tennant Creek Saddle Horse Club and Barkly Campdraft Association.
- \$123 000 in sponsorship was provided for the hosting of the World Solar Challenge which took place from 19 to 28 October 2003. Although the event is owned by the South Australian Government, the Northern Territory Government is a major sponsor and is always keen to value add the event within the Territory's borders.

## OUTLOOK

To continue management support of existing major events including;

- BASSINTHEGRASS and BASSINTHEDUST festivals in Darwin and Alice Springs, attracting local and national musicians in a series of concerts for young Territorians; and
- V8 Supercars, the Finke Desert Race and the Central Australia Mountain Bike Challenge.



V8 Supercars at Hidden Valley, May 2004.

## CABINET SUPPORT

STRATEGIC OBJECTIVE	NATURE OF CONTRIBUTION
Facilitating the directions and priorities of Government	Facilitate cross-agency input into the development of key policy initiatives through effective management of Cabinet processes.
Leadership of cross-agency coordination	Monitor the implementation of Cabinet decisions and election commitments.
Supporting the machinery of Government	Provide support services that facilitate the effective operation of Cabinet, Cabinet Committees, Community Cabinet and Executive Council eg. provide secretariat services to Cabinet, Executive Council and the Department, manage the Community Cabinet Program, provide advice to Ministers and agencies on machinery of government issues.

### OVERVIEW

The Cabinet Office provides secretariat services to the Northern Territory Cabinet, Executive Council, Department of the Chief Minister, Australian Honours Council representative in the Northern Territory and the Remuneration Tribunal. The Office provides advice to Ministers and Northern Territory Public Sector agencies on machinery of government matters and manages a range of whole of government databases including monitoring of Government commitments.

The Office manages Government's Community Cabinet program. Under this program, Cabinet (comprising the eight Government Ministers led by the Chief Minister) visits communities throughout the Territory to meet and talk directly with Territorians about the issues affecting them. The Cabinet Office is responsible for the In Your Parliament newspaper feature and website [www.yourparliament.nt.gov.au](http://www.yourparliament.nt.gov.au), which provide information about legislation, ministerial statements and ministerial reports dealt with by the Northern Territory Legislative Assembly.

### HIGHLIGHTS

- The Office coordinated the preparation of a new Administrative Arrangements Order and documents for the swearing in of Ministers following the announcement of a new Cabinet on 15 December 2003.
- In 2003-2004, a total of eight Community Cabinet meetings were held in Alice Springs (three visits), Katherine, Groote Eylandt, Maningrida, Palmerston and Katherine. Cabinet had contact with hundreds of individuals and dozens of organisations through these visits and meetings.
- Community Cabinet newsletters continue to be produced after each visit. These are distributed in the communities visited, and are also made available on the Community Cabinet website [www.community\\_cabinet.nt.gov.au](http://www.community_cabinet.nt.gov.au).
- In August 2003, the Chief Minister announced that Women's Forums would be held in conjunction with Community Cabinet visits to enable women to discuss issues of importance directly with the Chief Minister and other Ministers.



Women's Forums were held in Maningrida, Palmerston, Katherine and Alice Springs and attracted more than 200 participants.

- The Director attended a meeting of Cabinet Office managers from around Australia in Adelaide in April 2004 to exchange best practice ideas about the management of Cabinet services.
- The office provided formal training on executive government processes for the Sector Wide Induction Program for Employees (SWIPE), Ministerial assistants and staff of the Department.

## OUTCOMES AND ACHIEVEMENTS

- Participated in a security audit to ensure adequacy of current Cabinet Office security practices.
- Developed a database to track and report on progress against Government commitments.
- Upgraded records storage facilities to provide better protection for the Government's Executive Council volumes.
- Produced a 'Handy Hints' desk guide to the preparation of Ministerial correspondence for the use of agency staff.
- Managed 2021 Ministerial correspondence items in 2003-2004 (1643 in 2002-2003).
- Managed 318 Cabinet Submissions in 2003-2004 (277 in 2002-2003). (These figures exclude Executive Council Submissions considered by Cabinet).
- Managed 122 Executive Council submissions (133 in 2002-2003).
- Provided secretariat services to the Remuneration Tribunal, including assistance with Tribunal inquiries into the remuneration of magistrates, members of the Legislative Assembly, members of statutory bodies, and members of the Power and Water Corporation.
- Developed a new report on Ministerial correspondence performance for the Executive Management Group.

## OUTLOOK

- Prepare a handbook of guidance materials for members of Government boards and committees, and information materials for persons interested in applying for board membership.
- Implement reforms to the administration of Government boards and committees flowing from the Remuneration Tribunal's Report No. 2 of 2004 on Statutory Bodies.
- Host a meeting of Cabinet Secretariat Officers from around Australia to share ideas and best practice information on providing secretariat services to Cabinet.
- Conduct in-house training for agency staff on machinery of government processes and preparing Ministerial correspondence.
- Conduct workshops for Ministerial advisers on machinery of government processes and issues.

*The Community Cabinet Program was established in 2002 to provide individuals and community groups with the opportunity to meet with Government Ministers and Chief Executives in remote, rural and urban settings to discuss local issues.*

*Territory-wide twenty-five visits have been well supported and highlights the genuine commitment to making government accessible to all, which keeps Ministers in touch with local issues by having direct contact with the people who live there.*



*Minister Paul Henderson with a community member at Mabunji Women's Centre, Borroloola.*

# **PROTOCOL**

## **STRATEGIC OBJECTIVE**

## **NATURE OF CONTRIBUTION**

Supporting the machinery of Government

Provide timely and comprehensive advice on ceremonial, protocol and hospitality matters.

Arrange and manage ceremonies and official hospitality for the Chief Minister, Ministers and guests of Government.

Arrange and manage programs for visiting dignitaries.

Manage the VIP vehicle fleet and VIP drivers.

## **OVERVIEW**

The Protocol Unit provides advice to Government on all aspects of ceremony, official hospitality and protocol. The unit also arranges and supervises official hospitality and ceremonial activities for Government, coordinates arrangements for dignitary visits and manages Government's VIP vehicle fleet.

These services assist Government in promoting the Territory as a place to live, work and invest; contribute to the growth of stronger national and international relationships; and help foster a strong community spirit through the recognition of achievement and the celebration of important events.

## **HIGHLIGHTS**

Managed more than 200 functions for Ministers and Departments including:

- A program of events for Territory Day in all major population centres celebrating 25 years of Northern Territory Self-Government. Festivities included fireworks displays, flag raising and citizenship ceremonies and an official reception;
- Coordination of the Territorian and Young Territorian of the Year Awards;
- Arranged the visit program and a welcome reception for the Governor General Major Sir Micheal Jeffrey and Mrs Jeffrey in their first official visit to the Northern Territory;
- Arranged the official swearing in ceremony in the Chamber of Parliament House of The Administrator of the Northern territory Mr Ted Egan AO. This ceremony was conducted by Govenor General Sir Micheal Jeffrey and included defence tri-services participation. At the conclusion of the ceremony, a congratulatory reception was held in the Main Hall;
- Hospitality activities associated with the arrival of the first Adelaide to Darwin train, including a state dinner for 270 people held at Parliament House; and
- Assist with an official visit to Darwin and Kakadu and organise a luncheon for the Hon. Alexander Downer MP, Federal Minister for Foreign Affairs, and 45 Heads of Mission and their spouses.

## OUTCOMES AND ACHIEVEMENTS

- Arranged official programs for visits by foreign dignitaries and VIPs in addition to ensuring their safety and security.
- Continued resource savings in all core business output capacities through increased accounting transparency and reporting processes.
- Provided VIP transport services to the Chief Minister, Ministers, Leader of the Opposition and visiting dignitaries.

## OUTLOOK

To support major Northern Territory activities including:

- Territory Day (including Territorian and Young Territorian of the Year Awards), 2004 Darwin Cup, NT Expo, 2004 Masters Games and hospitality associated with the 2005 Arafura Games;
- hospitality and support for VIPs and dignitaries for the Sri Lanka vs Australia cricket program in July 2004; and
- continued consultation with stakeholders to ensure ongoing evaluation of unit performance and output in line with implemented strategies to improve budget and operation efficiency.

*Darwin hosted its first official visit by the Hon Alexander Downer MP, Minister for Foreign Affairs, and 40 Heads of Diplomatic Missions (with spouses). The group spent three days in the Territory included a stay in Kakadu. Before they arrived, the Protocol team researched each country in depth to determine the best and most relevant information to direct to each Diplomat during their stay.*



# LEGISLATION PRODUCTION

## STRATEGIC OBJECTIVE

Supporting the machinery of Government

## NATURE OF CONTRIBUTION

Legislation production

### OVERVIEW

The Office of the Parliamentary Counsel (OPC) drafts legislation for the Northern Territory Government and private members of the Legislative Assembly of the Northern Territory, namely:

- Bills for introduction in the Legislative Assembly, which when passed and assented to become Acts of the Northern Territory;
- subordinate legislation for making by the Administrator, judges and magistrates, councils and other statutory authorities; and
- statutory instruments for making by the Administrator, Ministers and statutory officeholders.

OPC also prepares for publication, in hardcopy form, pamphlet copies of the numbered Acts and Regulations of the Northern Territory, bound volumes of those numbered Acts and Regulations, reprints of the consolidations of Acts and Regulations of the Northern Territory and the Index to Legislation.

In addition, OPC electronically publishes Northern Territory legislation.

### HIGHLIGHTS

- 74 Bills (1414 pages) drafted and finalised for introduction in the Legislative Assembly, of which 60 (1357 pages) were Government Bills and 14 (57 pages) were Private Members' Bills.
- 32 (70 pages) sets of committee stage amendments drafted, of which 18 (47 pages) were Government amendments and 14 (23 pages) were private members' amendments.
- 80 sets of subordinate legislation (730 pages) drafted and settled.
- 776 miscellaneous statutory instruments (1410 pages) drafted and settled.
- 84 legislation titles (3641 pages) prepared for reprinting.
- Annual volumes for 2003 (2 volumes, 1228 pages) prepared for printing.
- Index to Legislation published twice, in July 2003 (29 pages) and January 2004 (31 pages).
- Current Northern Territory Legislation database updated 241 times.

## OUTCOMES AND ACHIEVEMENTS

Significant new legislation drafted in 2003-2004 included:

- *Agricultural and Veterinary Chemicals (Control of Use) Act 2004*, which controls the use of agricultural and veterinary chemicals, controls the manufacture, sale and use of fertilisers and stockfoods, and provides for the management of land and agricultural pursuits contaminated by chemicals.
- *Associations Act 2003*, which replaces the *Associations Incorporation Act* and strengthens accounting and audit provisions, provides better investigative and enforcement powers and includes modern insolvency provisions.
- *Business Tenancies (Fair Dealings) Act 2003*, which regulates business tenancies.
- *Charles Darwin University Act 2003*, which amalgamates the Northern Territory University and Centralian College into the Charles Darwin University.
- *Electoral Act 2004*, which establishes an independent Electoral Commission and implements best practice electoral laws.
- *Health Practitioners Act 2004*, which arose out of the National Competition Policy (NCP) review of the *Dental Act*, the *Health and Allied Professionals Registration Act*, the *Medical Act*, the *Nursing Act*, the *Optometrists Act* and the *Pharmacy Act* and replaces all 6 of those Acts.
- *Higher Education Act 2004*, which provides for approvals and accreditations for providing higher education in the Territory.
- *Parks and Reserves (Framework for the Future) Act 2003*, which provides a framework for negotiations between the Territory and the traditional Aboriginal owners of certain parks and reserves for the establishment, maintenance and management of a comprehensive system of parks and reserves.
- *Radiation Protection Act 2004*, which arose out of the NCP review of the *Radiation Safety Control Act* and the *Radiographers Act* and replaces both of those Acts.
- *Swimming Pool Safety Act 2004*, which establishes safety standards for certain swimming pools and encourages compliance with those standards.
- *Teacher Registration (Northern Territory) Act 2004*, which establishes a Teacher Registration Board.
- *Uncollected Goods Act 2004*, which provides for the disposal of uncollected goods under bailment.

## OUTLOOK

Significant new legislation expected to be drafted in 2004-2005 includes:

- Biological Resources Bill, to establish a permit system for the collection of biological, genetic and biochemical resources in plants, animals and micro-organisms and to make provision for benefit sharing agreements between permit holders and the Territory.
- Children and Protection Bill, to replace the *Community Welfare Act* to ensure children are protected from abuse and neglect and to ensure the quality of care and development services for children (including childcare).
- Health Information Privacy and Records Bill, to enact health privacy principles based on draft National Health Privacy Principles and to apply to personal health information collected and held in the public and private sectors.
- Land Resources Conservation Bill, to replace the *Soil Conservation and Land Utilisation Act* and give the Commissioner for Land Conservation expanded powers.
- Legal Practitioners Bill, to implement of the national model legal profession legislation.
- Long Service Leave (Building and Construction Industry) Bill, to establish portable long service leave arrangements for the Territory building and construction industry.
- Magistrates Court Bill, to replace the *Magistrates Act*, the *Justices Act* and the *Local Court Act* and establish a Magistrates Court with both criminal and civil jurisdiction.
- Ombudsman Bill, to implement the recommendations arising out of the review of the *Ombudsman (Northern Territory) Act*.
- Plant Health Bill, to replace the *Plant Diseases Control Act* to improve management of pests and diseases in plant-based industries and the environment and to facilitate trading in plants and their products.
- Public and Environmental Health Bill, to replace existing public health legislation to support the full range of contemporary public health activities, including more effective provision for abatement of traditional public health nuisances and hazards.
- Public Disclosure Protection Bill, whistleblower legislation to protect public servants who provide information about the commission within the public sector of a crime, fraud or other act contrary to the public interest.
- Stock Bill, to consolidate various Acts dealing with stock.

# GOVERNMENT HOUSE

## STRATEGIC OBJECTIVE

Supporting the machinery of Government

## NATURE OF CONTRIBUTION

Fulfill statutory, ceremonial and representational duties.

Host visits from national and international dignitaries and prominent business representatives.

Provided administrative, secretarial and hospitality support to the Administrator.

Ensure conservation, maintenance and upkeep of Government House.

## OVERVIEW

Provide support to the Administrator of the Northern Territory to enable the performance of statutory, ceremonial, representational and public duties associated with the office, and to promote community awareness of the past and present roles of the Administrator and the historical significance of Government House.

Ensure Government House is maintained at a standard appropriate to the office and for the benefit of the people of the Territory and provide an official hospitality service for the Administrator; and on behalf of the Territory, host visits from national and international dignitaries, and prominent business representatives. Conduct investitures and ceremonies for the presentation of honours and awards to citizens who have been recognised for merit, bravery, service or personal achievements. Present Administrator's Medals and other awards for high achievement.

## HIGHLIGHTS

- Official farewell for Mr John Anictomatis AO on his departure from office.
- Swearing in of Mr Ted Egan AO as 18<sup>th</sup> Administrator of the Northern Territory.
- Swearing in of Chief Justice Brian Martin and Mrs Pat Miller AO as dormant commission holders.
- Conducted investiture ceremonies for recipients of the Order of Australia and other awards.
- Travelled throughout the Northern Territory including Katherine, Alice Springs, Tennant Creek, Daly Waters, Bathurst Island, Nhulunbuy, Groote Eylandt, Palumpa, Wadeye and Mary River to perform the statutory, ceremonial, representational and public duties associated with the office.
- Met with the Minister for Territories in Canberra and Governors of New South Wales and Victoria.
- Invested in the Order of St John.

## OUTCOMES AND ACHIEVEMENTS

- His Honour the Administrator:
  - Assented to 50 proposed laws under Section 7 of the *Northern Territory (Self - Government) Act 1978 of the Commonwealth*;
  - Presided at 16 Executive Council meetings;
  - Fulfilled all statutory, ceremonial and representational duties;
  - Attended 550 official activities;
  - Delivered 167 speeches;
  - Hosted 303 official functions and received 9406 guests at Government House and other official venues;
  - Hosted four public open days attracting 3759 visitors to Government House; and
  - Conducted eight investiture ceremonies throughout the Northern Territory, investing 53 Territorians recognised under the Australian Honours System.
- The Office of the Administrator:
  - Provide administrative, secretarial and hospitality support to the Government House Foundation.

## OUTLOOK

- Publish the second edition of the Government House booklet *The Residence and its Residents 1870 to 2003*.
- Finalise and distribute, through the Government House Foundation, the educational program on the role of the Administrator and the history of Government House.
- Provide ongoing support to the Office of the Administrator of the Northern Territory.

The Northern Territory's historic Government House.





## DEPARTMENT OF THE CHIEF MINISTER FINANCIAL STATEMENT OVERVIEW

### FOR THE YEAR ENDED 30 JUNE 2004

2003-2004 year was the second year that accrual accounting has been fully utilised by the Department in accordance with the *Working for Outcomes Framework*. For the first time, comparative accrual information from 2002-2003 has been included in all Financial Statements and notes.

During the year the Department's business structure underwent some significant changes which have impacted on the Financial Statements. These changes include:

- *The Northern Territory Electoral Act* assented to on 15 March 2004 established the Northern Territory Electoral Commission as a new independent Agency under the Administrative Arrangements Order. Prior to the Commission's establishment, electoral services were provided from the Electoral Office within this Department. In accordance with the *Financial Management Act*, all financial transactions recorded in this Department's ledger directly attributed to the Commission's activities for the year were transferred to the newly created Agency as if the Commission existed from 1 July 2003. As such, transactions relating to the Commission are excluded from the Department's 2003-2004 Financial Statements.
- In June 2003 the Administrator assented to the *Desert Knowledge Australia Act* which came into operation in September 2003 and formally established the corporation Desert Knowledge Australia. Up to September 2003, Desert Knowledge activities formed part of the Department's operations in Alice Springs. During the 2003-2004 financial year however, the Department continued to provide ongoing support through the provision of free of charge services for all operations. As such, financial transactions relating to Desert Knowledge Australia are included in the Department's 2003-2004 Financial Statements. Details of services provided free of charge to Desert Knowledge Australia are provided in Note 17.
- A notional amount for services received free of charge from the Department of Corporate and Information Services to the value of \$3.66 million was brought to account as both revenue and expense for the first time in 2003-2004. This amount reflects the notional cost of corporate support services provided to the Department during the year. Services provided free of charge by this Department to other government agencies have not been brought to account although are detailed within Note 17 to the Financial Statements.

# DEPARTMENT OF THE CHIEF MINISTER FINANCIAL STATEMENT OVERVIEW

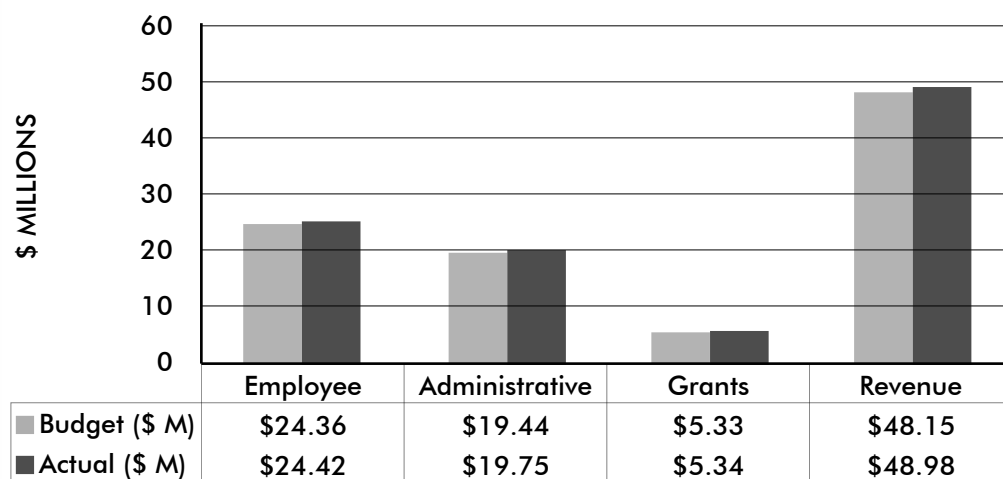
FOR THE YEAR ENDED 30 JUNE 2004

## STATEMENT OF FINANCIAL PERFORMANCE

For the year ended 30 June 2004, the Department recorded a net deficit of \$0.53 million in comparison to a budgeted net deficit of \$0.98 million. This positive year end result was attributed to higher than expected Agency sourced revenue. Total Operating Revenue for the year was \$48.98 million, of which Output Revenue of \$42.55 million was the single largest component. The balance of \$6.43 million comprised of a notional revenue amount of \$3.66 million for services received free of charge from the Department of Corporate and Information Services; \$2.62 million in Departmental revenue; and \$0.15 million in grant revenue from the Commonwealth.

Total Expenses of \$49.51 million comprised \$24.42 million for employee costs, \$19.75 million for administrative expenditure (which includes a notional amount of \$3.66 million for services received free of charge) and the balance of \$5.34 million being grant funding expenditure.

BUDGET VS PERFORMANCE



## STATEMENT OF FINANCIAL POSITION

The net assets position of the Department at 30 June 2004 was \$45.23 million compared to a net position of \$38.51 million at the commencement of the financial year. This increase was largely a result of equity injections from Government to provide for rail corridor works for which the Department was responsible.

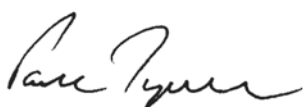
The transformation of the Northern Territory Electoral Commission as a separate Agency from the Department had an impact on opening balances in the Statement of Financial Position. In accordance with the provisions of the *Financial Management Act*, balances directly attributed to the Commission were transferred from this Department to the new Agency and comprised of \$1 000 in assets and \$24 000 in liabilities.

## DEPARTMENT OF THE CHIEF MINISTER FINANCIAL REPORT CERTIFICATION OF FINANCIAL STATEMENTS

We certify that the attached Financial Statements for the Department of the Chief Minister have been prepared from proper accounts and records in accordance with the prescribed format, the *Financial Management Act* and Treasurer's Directions.

We further state that the information set out in the Statement of Financial Performance, Statement of Financial Position, Statement of Cash Flows and notes to and forming part of the Financial Statements, presents fairly the financial performance for the year ended 30 June 2004 and the financial position on that date.

At the time of signing, we are not aware of any circumstances that would render the particulars included in the Financial Statements misleading or inaccurate.



Paul Tyrrell  
Chief Executive Officer  
30 August 2004



Andrew Kirkman  
Chief Financial Officer  
30 August 2004

# DEPARTMENT OF THE CHIEF MINISTER

## STATEMENT OF FINANCIAL PERFORMANCE

FOR THE YEAR ENDED 30 JUNE 2004

	Note	2004 \$000	2003 \$000
<b>Operating Revenue</b>			
Grants and Subsidies			
Current		148	416
Sales of Goods and Services			
Output Revenue		42 549	37 009
Other Agency Revenue		2 521	190
Miscellaneous Revenue		92	180
Services Received Free of Charge	16	3 664	
Profit on Disposal of Assets	3	2	20
<b>Total Operating Revenue</b>	2	<b>48 976</b>	<b>37 815</b>
<b>Operating Expenses</b>			
Employee Expenses		24 418	21 036
Administrative Expenses			
Purchases of Goods and Services	4	15 488	13 158
Repairs and Maintenance		175	220
Depreciation and Amortisation	8	319	259
Asset Revaluation	8	100	3
Other Administrative Expense	16	3 664	
Grants and Subsidies			
Current		5 198	4 117
Capital		145	
Interest Expense		3	9
<b>Total Operating Expenses</b>	2	<b>49 510</b>	<b>38 802</b>
<b>Net Operating Surplus/ (Deficit)</b>	2 & 14	<b>(534)</b>	<b>(987)</b>

The Statement of Financial Performance is to be read in conjunction with the notes to the Financial Statements.

# DEPARTMENT OF THE CHIEF MINISTER STATEMENT OF FINANCIAL POSITION

## AS AT 30 JUNE 2004

	Note	2004 \$000	2003 \$000
<b>Assets</b>			
<b>Current Assets</b>			
Cash and Deposits	5	7 824	7 574
Receivables	6	1 157	697
repayments		305	130
Inventory		6	
<b>Total Current Assets</b>		<b>9 292</b>	<b>8 401</b>
<b>Non-Current Assets</b>			
Advances and Investments	7 & 23	27 800	27 800
Property, Plant and Equipment	8	27 685	21 480
<b>Total Non-Current Assets</b>		<b>55 485</b>	<b>49 280</b>
<b>Total Assets</b>		<b>64 777</b>	<b>57 681</b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Deposits Held	9	34	
Accounts Payable	10	1 983	1 859
Unearned Revenue		15	
Borrowings	11	5	58
Provisions Employee Benefits	12	3 266	3 046
Provisions Other	13	345	306
<b>Total Current Liabilities</b>		<b>5 648</b>	<b>5 269</b>
<b>Non-Current Liabilities</b>			
Borrowings and Advances	11 & 23	13 900	13 900
<b>Total Non-Current Liabilities</b>		<b>13 900</b>	<b>13 900</b>
<b>Total Liabilities</b>		<b>19 548</b>	<b>19 169</b>
<b>Net Assets</b>		<b>45 229</b>	<b>38 512</b>
<b>Equity</b>			
Capital	14	46 627	39 499
Reserves	14	123	
Accumulated Funds	14	(1 521)	(987)
<b>Total Equity</b>		<b>45 229</b>	<b>38 512</b>

The Statement of Financial Position is to be read in conjunction with the notes to the Financial Statements.

# DEPARTMENT OF THE CHIEF MINISTER STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 30 JUNE 2004

	Note	2004 \$000 (Outflows)/Inflows	2003 \$000 (Outflows)/Inflows
<b>Cash Flows from Operating Activities</b>			
<b>Operating Receipts</b>			
Grants and Subsidies Received			
Current		148	416
Output Revenue			
Output Revenue Received		42 549	37 009
Other Agency Receipts			
Receipts from Customers		2 298	2 467
GST Receipts		2 148	
<b>Total Operating Receipts</b>		<b>47 143</b>	<b>39 892</b>
<b>Operating Payments</b>			
Grants and Subsidies Paid			
Current		(5 198)	(4 117)
Capital		(145)	
Payments to Employees		(22 498)	(20 244)
Superannuation Benefits paid		(2 147)	
Transfer of Long Service Leave Liability			(3 020)
Payments for Goods and Services			
Payments for Goods and Services		(15 365)	(14 884)
GST Payments		(2 279)	
Interest Paid		(3)	(9)
<b>Total Operating Payments</b>		<b>(47 635)</b>	<b>(42 274)</b>
<b>Net Cash from Operating Activities</b>	15	<b>(492)</b>	<b>(2 382)</b>
<b>Cash Flows from Investing Activities</b>			
<b>Investing Receipts</b>			
Proceeds from Asset Sales		44	5
<b>Total Investing Receipts</b>		<b>44</b>	<b>5</b>
<b>Investing Payments</b>			
Purchase of Assets		(6 066)	(11 721)
Advances and Investing Payments			(27 800)
<b>Total Investing Payments</b>		<b>(6 066)</b>	<b>(39 521)</b>
<b>Net Cash Used in Investing Activities</b>		<b>(6 022)</b>	<b>(39 516)</b>
<b>Cash Flows from Financing Activities</b>			
<b>Financing Receipts</b>			
Proceeds of Borrowings			13 900
Equity Injection		6 783	31 635
Deposits received		34	
<b>Total Financing Receipts</b>		<b>6 817</b>	<b>45 535</b>
<b>Financing Payments</b>			
Finance Lease Payments		(53)	(53)
<b>Total Financing Payments</b>		<b>(53)</b>	<b>(53)</b>
<b>Net Cash from Financing Activities</b>		<b>6 764</b>	<b>45 482</b>
<b>Net Increase in Cash Held</b>		<b>250</b>	<b>3 584</b>
Cash at Beginning of Financial Year		7 574	3 990
<b>Cash at end of Financial Year</b>	5	<b>7 824</b>	<b>7 574</b>

The Statement of Cash Flows is to be read in conjunction with the notes to the Financial Statements

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# DEPARTMENT OF THE CHIEF MINISTER NOTES TO FINANCIAL STATEMENTS

## FOR THE YEAR ENDED 30 JUNE 2004

### 1 STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

#### **(a) Objectives and Funding**

As a central agency, the Department of the Chief Minister develops frameworks to support the Government's social, economic and development policies and investment facilitation and ensures Government's priorities are implemented effectively across the Northern Territory Public Sector.

The Department of the Chief Minister provides leadership in attracting investment and development to the Northern Territory and in coordinating whole of government approaches to issues across the Northern Territory Public Sector.

The Department is predominantly funded by Parliamentary appropriations. The Financial Statements encompass all funds through which the Department controls resources to carry on its functions.

In the process of reporting on the Department as a single Agency, all intra Agency transactions and balances have been eliminated.

#### **(b) Central Holding Authority**

The Central Holding Authority is the 'parent body' that represents the Government's ownership interest in Government controlled entities.

The Central Holding Authority also records all Territory items. Territory items are revenues, expenses, assets and liabilities controlled by the Government and managed by Agencies on behalf of the Government. The main Territory item is Territory revenue, which includes taxation and royalty revenue, Commonwealth general purpose funding (such as GST revenue), fines, and statutory fees and charges.

The Central Holding Authority also holds certain Territory assets not assigned to agencies as well as certain Territory liabilities that are not practical or effective to assign to individual agencies such as long service leave

##### **Territory Items**

The Central Holding Authority is the body that recognises all Territory items. During the 2003-04 financial year, the Department did not administer or manage any Territory items on behalf of Government.

#### **(c) Basis of Accounting**

The Financial Statements have been prepared in accordance with the requirements of the *Financial Management Act* and Treasurer's Directions.

Except where stated the Financial Statements have been prepared in accordance with the historical cost convention.

These financial statements do not comply with International Accounting Standards, as Australia is not adopting these requirements until reporting periods commencing on or after 1 January 2005. However the potential impact on accounting policies that will arise from the transition to AASB equivalents of IASB pronouncements is disclosed in note 24.

The following is a summary of the material accounting policies, which have been adopted in the preparation of the Financial Statements.

**(d) Changes in Accounting Policies**

The accounting policies adopted are consistent with those of the previous year except in respect of services received free of charge and recognition of inventory balances.

Currently all agencies receive services free of charge, predominantly from the Department of Corporate and Information Services (DCIS) for various finance and human resource functions. From 1 July 2003 these amounts have been disclosed within the Statement of Financial Performance as revenue under 'Services Received Free of Charge' and under 'Purchases of Goods and Services' in Administrative Expenses. Previously these amounts had been disclosed by way of note but not reflected within the Statement of Financial Performance. The financial effect has been to increase both total Revenue and Operating Expenses by \$3.66 million with no impact on the net operating result.

**(e) Revenue Recognition**

Revenue is recognised at fair value of the consideration received net of the amount of Goods and Services Tax (GST). Exchanges of goods or services of the same nature and value without any cash consideration are not recognised as revenues.

**Output Revenue**

Output Revenue represents Government funding for the Department's operations and is calculated as the estimated net cost of the Department's outputs after taking into account funding from revenue.

The net cost of the Department's outputs for output appropriation purposes does not include any allowance for major non-cash costs such as depreciation. Revenue in respect of this funding is recognised in the period in which the Department gains control of the funds.

**Grants and Other Contributions**

Grants, donations, gifts and other non-reciprocal contributions are recognised as revenue when the Agency obtains control over the assets comprising the contributions. Control is normally obtained upon receipt.

Contributions are recognised at their fair value. Contributions of services are only recognised when a fair value can be reliably determined and the services would be purchased if not donated.

**Sale of Goods**

Revenue from the sale of goods is recognised (net of returns, discounts and allowances) when control of the goods passes to the customer.

**Rendering of Services**

Revenue from rendering services is recognised in proportion to the stage of completion of the contract.

**Interest Revenue**

Interest revenue is recognised as it accrues, taking into account the effective yield on the financial asset.

**Sale of Non-Current Assets**

The profit or loss on disposal of non-current asset sales is included as revenue at the date control of the asset passes to the buyer, usually when an unconditional contract of sale is signed.

The profit or loss on disposal is calculated as the difference between the carrying amount of the asset at the time of disposal and the net proceeds on disposal.

**Contribution of Assets**

Contributions of assets and contributions to assist in the acquisition of assets, being non-reciprocal transfers, are recognised as revenue at the fair value of the asset received when the entity gains control of the asset or contribution.



**(f) Goods and Services Tax**

Revenues, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred on a purchase of goods and services is not recoverable from the Australian Tax Office (ATO). In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense.

The net amount of GST recoverable from, or payable to, the ATO is included as part of receivables or payable in the Statement of Financial Position.

Cash flows are included in the Statement of Cash Flows on a gross basis. The GST components of cash flows arising from investing and financing activities which are recoverable from, or payable to, the ATO are classified as operating cash flows.

Commitments and contingencies are disclosed net of the amount of GST recoverable from, or payable to the ATO.

**(g) Interest Expenses**

Interest expenses include interest and finance lease charges and are expensed as incurred.

**(h) Cash and Deposits**

For the purpose of the Statement of Financial Position and the Statement of Cash Flows, cash includes cash on hand, cash at bank and cash equivalent assets controlled by the Agency. Cash equivalents are highly liquid short-term investments that are readily convertible to cash. Bank overdrafts are carried at the principal amount.

**(i) Inventories**

Inventories are carried at the lower of cost and net realisable value.

**(j) Receivables**

The collectibility of debtors or receivables is assessed at balance date and specific provision is made for any doubtful accounts. Debtors are to be settled within 30 days.

**(k) Property, Plant and Equipment****Acquisitions**

All items of property, plant and equipment with a cost, or other value, equal to or greater than \$5000 are recognised in the year of acquisition and depreciated as outlined below. Property, plant and equipment below the \$5000 threshold are usually expensed in the year of acquisition. The cost of property, plant and equipment constructed by the Agency includes the cost of materials and direct labour, and an appropriate proportion of fixed and variable overheads.

**Complex Assets**

Major items of plant and equipment comprising a number of components that have different useful lives, are accounted for as separate assets. The components may be replaced during the useful life of the complex asset.

**Subsequent Additional Costs**

Costs incurred on property, plant and equipment subsequent to initial acquisition are capitalised when it is probable that future economic benefits in excess of the originally assessed performance of the asset will flow to the Agency in future years. Where these costs represent separate components of a complex asset, they are accounted for as separate assets and are separately depreciated over their useful lives.

### Construction Work in Progress

As part of Stage 1 of *Working for Outcomes*, the Department of Infrastructure, Planning and Environment is responsible for managing general government capital works projects on a whole of Government basis with the exception of railway capital works for which the appropriation is provided directly to this Department. Appropriation for most other capital works and projects is provided directly to the Department of Infrastructure, Planning and Environment and the cost of construction work in progress is recognised as an asset of that Department. Once completed, capital works assets are transferred to the Department and reported as part of the asset balances in the Department's Statement of Financial Position.

### Revaluations

Assets belonging to the following classes of non-current assets are progressively revalued on a rolling basis with sufficient regularity to ensure that an asset's carrying amount does not differ materially from its fair value at reporting date:

- land;
- buildings;
- infrastructure assets;
- cultural assets; and
- self generating and regenerating assets.

Fair value is the amount for which an asset could be exchanged, or liability settled, between knowledgeable, willing parties in an arm's length transaction. Other classes of non-current assets are not subject to revaluation and are measured on a cost basis.

### Depreciation and Amortisation

Items of property, plant and equipment, including buildings but excluding land, have limited useful lives and are depreciated or amortised using the straight-line method over their estimated useful lives. Amortisation applies in relation to leased and intangible non-current assets with limited useful lives and is calculated and accounted for in a similar manner to depreciation. The estimated useful lives for each class of asset, for the current year, are in accordance with the Treasurer's Directions and are provided as follows:

	Period	2004	2003
Buildings	Years	50	50
Infrastructure assets	Years	50	50
Plant and equipment	Years	5	5
Leased plant and equipment	Years	5	5
Cultural assets	Years	100	100
Intangibles	Years	3	3

Assets are depreciated or amortised from the date of acquisition or, in respect of internally constructed assets, from the time an asset is completed and held ready for use.

## (I) Leased Assets

Leases under which the Agency assumes substantially all the risks and benefits of ownership are classified as finance leases. Other leases are classified as operating leases.

### Finance Leases

Finance leases are capitalised. A leased asset and a lease liability equal to the present value of the minimum lease payments are recorded at the inception of the lease. Lease payments are allocated between the principal component of the lease liability and the interest expense.

### Operating Leases

Operating lease payments made at regular intervals throughout the term are expensed when the payments are due, except where an alternative basis is more representative of the pattern of benefits to be derived from the lease property.

**(m) Payables**

Liabilities for trade creditors and other amounts payable are carried at cost which is the fair value of the consideration to be paid in the future for goods and services received, whether or not billed to the Agency. Trade creditors are normally settled within 30 days.

**(n) Employee Benefits**

Provision is made for employee benefits accumulated as a result of employees rendering services up to the reporting date. These benefits include wages and salaries and annual leave. Liabilities arising in respect of wages and salaries and annual leave expected to be settled within twelve months of the reporting date are measured at their nominal amounts based on remuneration rates which are expected to be paid when the liability is settled.

No provision has been made for sick leave, which is non-vesting, as the anticipated pattern of future sick leave to be taken indicates that accumulated sick leave will never be paid.

Employee benefits expenses are recognised in respect of the following categories:

- wages and salaries, non-monetary benefits, annual leave, sick leave and other leave entitlements; and
- other types of employee benefits are recognised against profits on a net basis in their respective categories.

As part of the introduction of *Working for Outcomes*, the Central Holding Authority assumed the long service leave liabilities of Government Agencies, including the Department of the Chief Minister. The actual liability was transferred from the Department's ledger during 2002-03.

**(o) Superannuation**

Employees' Superannuation entitlements are provided through the NT Government and Public Authorities Superannuation Scheme (NTGPASS), Commonwealth Superannuation Scheme (CSS) and non-government employee nominated schemes for those employees commencing on or after 10 August 1999. The Agency makes superannuation contributions on behalf of its employees to the Central Holding Authority or the non-government employee nominated schemes. Any liability for government superannuation is met directly by the Central Holding Authority and the Department of the Chief Minister has and will continue to have no direct superannuation liability.

**(p) Rounding of Amounts**

Amounts in the Financial Statements and notes to the Financial Statements have been rounded to the nearest thousand dollars.

**(q) Comparatives**

Where necessary, comparatives have been reclassified and repositioned for consistency with current year disclosures.

## 2 STATEMENT OF FINANCIAL PERFORMANCE BY OUTPUT GROUPS

Output Groups \$000						
	Policy Advice and Coordination	Territory Development	NT Railway	Government Business Support	Community Engagement	Total
<b>Operating Revenue</b>						
Grants and Subsidies						
Current	3	118		9	18	148
Sales of Goods and Services						
• Output Revenue	8 446	6 614	342	19 549	7 598	42 549
Other Agency Revenue	374	160	1 109	216	662	2 521
Miscellaneous Revenue	847	315		2 125	467	3 754
Profit/ Loss on Disposal of Assets	1			3		4
<b>Total Operating Revenue</b>	<b>9 671</b>	<b>7 207</b>	<b>1 451</b>	<b>21 902</b>	<b>8 745</b>	<b>48 976</b>
<b>Operating Expenses</b>						
Employee Expenses	5 334	2 110	680	13 264	3 030	24 418
Administrative Expenses						
Purchases of Goods and Services	3 084	3 500	172	6 946	1 787	15 489
Repairs and Maintenance	18	4	1	143	9	175
Depreciation and Amortisation	48	8		332	30	418
Other Administrative Expenses	773	309		2 118	464	3 664
Grants and Subsidies						
Current		1 237	847		3 114	5 198
Capital	145					145
Interest Expense	1			2		3
<b>Total Operating Expenses</b>	<b>9 403</b>	<b>7 168</b>	<b>1 700</b>	<b>22 805</b>	<b>8 434</b>	<b>49 510</b>
• <b>Net Operating Surplus / (Deficit)</b>	<b>268</b>	<b>39</b>	<b>(249)</b>	<b>(903)</b>	<b>311</b>	<b>(534)</b>

- It is important to note that Output Revenue does not fully fund the total cost of outputs and, in particular, depreciation and expenses funded through Use of Balances. Approved Use of Balances can be employed to cover certain output expenditure where residual funds exist within the Agency. Hence the Net Operating Surplus / Deficit for Outputs is not necessarily reflective of their performance against set budgets.

2004	2003
\$000	\$000

## 3 PROFIT/LOSS ON DISPOSAL OF NON-CURRENT ASSETS

Proceeds from the disposal of non-current assets	44	5
Recognition of assets not previously brought to account		15
Less Written down value of non-current assets	42	
<b>Net Revenue from Non Current Assets</b>	<b>2</b>	<b>20</b>

2004	2003
\$000	\$000

## 4 OPERATING EXPENSES

The net operating surplus has been arrived at after charging the following expenses:

### Administrative Expenses:

Consultants (1)	1 555	
Advertising (2)	5	
Marketing and Promotion (3)	2 558	
Document Production	248	
Legal Fees	31	
Recruitment (4)	212	
Training and Study	242	
Official Duty Fares	1 555	
Travelling Allowance	229	

(1) Includes marketing and promotion consultants.

(2) Does not include recruitment advertising or marketing and promotion advertising.

(3) Includes advertising for marketing and promotion.

(4) Includes recruitment related advertising costs.

## 5 CASH AND DEPOSITS

Cash on hand	12	160
Cash at bank	7 812	7 414
<b>Total Cash and Deposits</b>	<b>7 824</b>	<b>7 574</b>

## 6 RECEIVABLES

### Current

Trade debtors	469	205
Less: Provision for doubtful trade debtors	(2)	(2)
<b>Total Trade Debtors</b>	<b>467</b>	<b>203</b>

Other receivables	285	220
GST receivables	405	274
<b>Total Other Debtors</b>	<b>690</b>	<b>494</b>
<b>Total Receivables</b>	<b>1 157</b>	<b>697</b>

## 7 NON CURRENT INVESTMENTS

Railway mezzanine debt investment	10 100	10 100
Railway equity investment (refer Note 23)	17 700	17 700
<b>Total Investments</b>	<b>27 800</b>	<b>27 800</b>

	2004 \$000	2003 \$000
<b>8A) PROPERTY, PLANT AND EQUIPMENT</b>		
<b>Land</b>		
At fair value	2 900	3 000
	<u>2 900</u>	<u>3 000</u>
<b>Buildings</b>		
At fair value	8 845	8 409
less Accumulated depreciation	<u>(2 362)</u>	<u>(2 132)</u>
	<u>6 483</u>	<u>6 277</u>
<b>Capital Works In Progress</b>		
At capitalised cost	17 334	11 546
less Accumulated depreciation	<u>17 334</u>	<u>11 546</u>
<b>Plant and Equipment</b>		
At cost	1 363	1 028
less Accumulated depreciation	<u>(522)</u>	<u>(556)</u>
	<u>841</u>	<u>472</u>
<b>Leased plant and equipment</b>		
At cost	117	117
less Accumulated amortisation	<u>(117)</u>	<u>(62)</u>
	<u>0</u>	<u>55</u>
<b>Cultural Assets</b>		
At fair value	260	257
less Accumulated depreciation	<u>(133)</u>	<u>(126)</u>
	<u>127</u>	<u>131</u>
<b>Total Property Plant and Equipment</b>	<u>27 685</u>	<u>21 480</u>

A valuation of the Administrator's Office Land and Buildings was undertaken by the Office of the Valuer General, in order to establish a value as at 30 June 2004. Based on fair value of the land and buildings, land was revalued down by \$100 000 to \$2.9M and the Administrator's Office building was revalued up by \$254 000 to a closing balance of \$8.84M.

**8(B) PROPERTY, PLANT AND EQUIPMENT****Reconciliations**

Reconciliations of the carrying amounts of property, plant and equipment for the current financial year are set out below:

	Land \$000	Buildings \$000	Capital Works in Progress \$000	Plant & Equipment \$000	Cultural Assets \$000	Leased Equipment & Software \$000	Property, Plant & Equipment \$000
<b>Cost</b>							
Value at 30 June 2003	3 000	8 409	11 546	1 020	257	117	24 349
Additions			5 580	427	6		6 013
Disposals				(202)	(3)		(205)
Transfers		182	208	118			508
Revaluation	(100)	254					154
Value at 30 June 2004	2 900	8 845	17 334	1 363	260	117	30 819
<b>Accumulated Depreciation</b>							
Value at 30 June 2003	0	2 132	0	549	126	62	2 869
Depreciation and Amortisation		100		154	10	55	319
Disposals				(161)	(3)		(164)
Transfers		130		(20)			110
Value at 30 June 2004	0	2 362	0	522	133	117	3 134
<b>Written Down Value</b>							
Balance at beginning of year	3 000	6 277	11 546	472	131	55	21 480
<b>Balance at 30 June 2004</b>	2 900	6 483	17 334	841	127	0	27 685

2004  
\$000

2003  
\$000

**8(C) PROPERTY, PLANT AND EQUIPMENT****Purchase of non-current assets**

Payments for capital works in progress	5 581	11 545
Payments for acquisition of plant and equipment	427	260
Payments for acquisition of cultural assets	6	6
<b>Total Purchase Property, Plant &amp; Equipment</b>	<b>6 014</b>	<b>11 811</b>

*Includes accrued asset expenditure and thus does not equate to cash payments for assets during the year.*

**9 DEPOSITS HELD**

Money held in Trust	34	
<b>Total Deposits Held</b>	<b>34</b>	<b>0</b>

**10 ACCOUNTS PAYABLE**

Trade creditors	1 647	1 104
Accrued salaries		536
Accrued other expense	336	218
<b>Total Accounts Payable</b>	<b>1 983</b>	<b>1 859</b>

2004	2003
\$000	\$000

## 11 BORROWINGS AND ADVANCES

### Current

Finance lease liability (refer Note 18)	5	58
	<u>5</u>	<u>58</u>

### Non-Current

Commonwealth advance railway mezzanine debt	5 050	5 050
Commonwealth advance railway equity (refer Note 23)	8 850	8 850
	<u>13 900</u>	<u>13 900</u>

### Total Borrowings and Advances

13 905	13 958
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## 12 PROVISIONS

### Current

Employee benefits		
Annual leave & airfares	3 008	2 811
Leave loading	258	235
<b>Total Provisions</b>	<u>3 266</u>	<u>3 046</u>

## 13 OTHER PROVISIONS

Fringe Benefits Tax	181	169
Payroll Tax	164	137
<b>Total Other Provisions</b>	<u>345</u>	<u>306</u>

## 14 EQUITY

### (a) Capital

Equity at the beginning of year	39 499	
Equity recognised on adoption of accrual accounting		7 580
Equity injections	6 806	28 899
Equity Transfers In / Out	322	
Assumption of long service leave to Central Holding Authority (refer Note 1(n))		3 020
<b>Balance at the end of year</b>	<u>46 627</u>	<u>39 499</u>

### (b) Reserves

#### (i) Asset Revaluation Reserve

The asset revaluation reserve contains the net revaluation increment arising from the revaluation of the Administrator's Building in accordance with AASB 1041.



2004	2003
\$000	\$000

## 14 EQUITY (CONTINUED)

### (ii) Movements in reserves

Balance at the beginning of year		
Revaluation Increment / (Decrement)		
on Administrator's Building	123	
<b>Balance at the end of year</b>	<b>123</b>	<b>0</b>

### (c) Accumulated Funds

Balance at the beginning of year	(987)	
Current year operating net operating surplus/	(534)	(987)
deficit to net cash used in operating activities.		
<b>Balance at the end of year</b>	<b>(1 521)</b>	<b>(987)</b>

## 15 NOTES TO THE STATEMENT OF CASHFLOWS

<b>Net Operating Surplus/ (Deficit)</b>	<b>(534)</b>	<b>(987)</b>
(Profit)/loss on disposal of non-current assets	(2)	(19)
<b>Non-Cash Items</b>		
Depreciation	264	203
Amortisation	55	55
Asset Revaluation	100	3
<b>Changes in Assets and Liabilities</b>		<b>(392)</b>
(Increase) in Receivables	460	(130)
(Increase) in Prepayments	175	
(Increase) in Inventory	6	
(Decrease) in Accounts Payable relating to operations	(22)	1 155
Increase in Provision for Employee Benefits	232	(2 310)
Increase in Other Provisions	41	40
Increase in Unearned Revenue	15	
<b>Net cash flows from/ (used in)</b>		
<b>Operating Activities</b>	<b>(492)</b>	<b>(2 382)</b>

## 16 SERVICES RECEIVED FREE OF CHARGE

Department of Corporate and Information Services	3 664
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A notional value of services received free of charge from DCIS to the value of \$2.94 million was not brought to account during the financial year ended 30 June 2003.

## 17 SERVICES PROVIDED FREE OF CHARGE

During the financial year the Department provided the following services free of charge:

- Risk Management consultancy services to 14 Territory Government Agencies to the notional value of \$0.39 million;
- Corporate services for the NT Electoral Commission. The value of these services have not been brought to account as they are not readily determined and are considered immaterial; and
- Payment for all operations of the Desert Knowledge Australia Corporation. The following transactions were made on behalf of the Corporation during the year:

ITEM	\$000
<b>Total Revenue</b>	<b>29</b>
<b>Expenses</b>	
Employee Costs	245
Administrative Costs	193
Total Grants	72
<b>Total</b>	<b>510</b>
<b>NET SUPPORT</b>	<b>481</b>

## 18 FINANCIAL INSTRUMENTS

A financial instrument is any contract resulting in a financial asset of one entity and a financial liability of another entity. Financial assets and liabilities of the Department include cash, receivables, creditors and borrowings.

### (a) Interest Rate Risk

The Agency's exposure to interest rate risk and the average interest rate for classes of financial assets and financial liabilities is set out below. The average interest rate is based on the outstanding balance at the start of the year.

<b>As at 30 June 2004</b>	Weighted Average interest rate %	Variable Interest \$000	Fixed Interest Maturity Under 1 year \$000	1 to 5 years \$000	Over 5 years \$000	Non - Interest bearing \$000	Total \$000
<b>Financial Assets</b>							
Cash assets						7 824	7 824
Receivables						1 157	1 157
<b>Financial Liabilities</b>							
Accounts payable						1 983	1 983
Borrowings and advances						13 900	13 900
Lease liabilities	10.49		5				5
<b>Net Financial Assets/ (Liabilities)</b>	(10.49)					(6 902)	(6 907)

<b>As at 30 June 2003</b>							
<b>Financial Assets</b>							
Cash assets						7 574	7 574
Receivables						697	697
<b>Financial Liabilities</b>							
Accounts payable						1 859	1 859
Borrowings and advances						13 900	13 900
Lease liabilities	10.49		58				58
<b>Net Financial Assets/ (Liabilities)</b>	(10.49)		(58)			(7 488)	(7 546)

**18 FINANCIAL INSTRUMENTS (CONTINUED)****(b) Credit Risk**

The Agency principally deals with Government Agencies. In respect of any dealings with organisations external to Government, the Agency has adopted the policy of only dealing with credit-worthy organisations and obtaining sufficient collateral or other security where appropriate, as a means of mitigating the risk of financial loss from defaults. The carrying amount of financial assets recorded in the Financial Statements, net of any provisions for losses, represents the Agency's maximum exposure to credit risk without taking account of the value of any collateral or other security obtained.

**(c) Net fair value**

The carrying amount of financial assets and financial liabilities recorded in the Financial Statements represents their respective net fair values with the exception of borrowings from NT Treasury Corporation. The market value of these borrowings at balance date amounted to \$13.9 million.

2004	2003
\$000	\$000

**19 COMMITMENTS****(i) Capital expenditure commitments**

Estimated capital expenditure contracted for at balance date but not provided for and payable:

Within one year		9 661
One year or no later than five years		
Greater than five years		
	<u>0</u>	<u>9 661</u>

**(ii) Non - Cancellable Operating Lease Expense Commitments**

Future operating lease commitments not provided for in the financial statements and payable:

Within one year	11	7
One year and no later than five years	42	26
<b>Total Operating Lease Commitments</b>	<u>53</u>	<u>33</u>

*The Agency leases property under non-cancellable operating leases expiring from 1 to 5 years.*

*Leases generally provide the Agency with a right of renewal, at which time all terms are negotiated.*

**(iii) Finance Lease Payment Commitments**

Future finance lease commitments are payable:

Within one year	5	55
Less Future lease finance charge		3
<b>Total Finance Lease Commitments</b>	<u>5</u>	<u>58</u>

*The Agency leases plant and equipment under finance leases expiring within 1 year.*

*There are no residual payments due.*

## 20 CONTINGENT LIABILITIES

Several indemnities and guarantees have been provided in support of the Adelaide to Darwin Railway Project.

The AustralAsia Railway Corporation (AARC) and the Northern Territory and South Australian governments have entered into a concession arrangement for the design, construction, operation and maintenance of the Alice Springs to Darwin Railway on a Build Own Operate and Transfer back basis.

Quantifiable contingent liabilities of the Department in relation to the project arises from the commitment to provide a capped amount of \$25 million in contingent equity, of which 50 per cent will be provided by the Commonwealth if called. Unquantifiable contingent liabilities of the Territory, and possibly this Department, in relation to the Project arise from the following:

- joint guarantee of the obligations of the AARC;
- guarantee of the agreed level of Government financial contribution of the Territory;
- indemnities granted in relation to title over the railway corridor (title is secure but the indemnity continues);
- agreement to compensate in the case of early termination of the Project (where a termination event is caused by the Territory); and
- indemnities in favour of the Commonwealth for the Commonwealth's financial contribution.

For all of the events that would give rise to the liabilities, there are comprehensive risk management procedures in place.

Several other minor indemnities have been provided by the Department, however none of these are considered significantly material.

## 21 ACCOUNTABLE OFFICER'S TRUST ACCOUNT

	Opening Balance 01/07/03	Receipts	Payments	Closing Balance 30/06/04
<b>Nature of Trust Money</b>	<b>\$000</b>	<b>\$000</b>	<b>\$000</b>	<b>\$000</b>
Election nomination money	-	9	8	1
Bond money	-	56	23	33
	-	65	31	34

## 22 WRITE OFFS, POSTPONEMENTS AND WAIVERS

<b>Write offs, waivers and postponements under the Financial Management Act</b>	<b>2004 \$000</b>	<b>No. of Trans.</b>	<b>2003 \$000</b>	<b>No. of Trans.</b>
Represented by:				
Amounts written off, waived and postponed by Delegates	-	-	-	-
Irrecoverable amounts payable to the Territory or an Agency written off	-	-	2	6
<b>Total</b>	<b>-</b>	<b>-</b>	<b>2</b>	<b>6</b>

## **23 EVENTS SUBSEQUENT TO BALANCE DATE**

On 29 July 2004, the Territory sold \$10 million in equity investment in the railway project held within the Department's Statement of Financial Position. \$5 million of this is payable to the Commonwealth to extinguish part of their equity advance.

## **24 DISCLOSING THE IMPACT OF ADOPTING AASB TO ISAB PRONOUNCEMENTS**

AASB 1047 requires entities to disclose within their 30 June 2004 general purpose Financial Statements the impact of adopting the AASB equivalents to International Accounting Standards.

At this point in time the Department is managing the transition through attendances at workshops and seminars. Treasury, through its accounting policy branch, will identify and communicate changes required to Treasurer's Directions and future reporting requirements.

At this stage the likely key differences in accounting policy are anticipated to be:

### **Impairment Testing**

Under AASB 136 *Impairment of Assets*, the recoverable amount of an asset is determined as the higher of net selling price and value in use. This will result in a change in the Department's current accounting policy as currently under AAS 10 the recoverable amounts test does not apply to not-for profit entities.

### **Revenue**

Rules governing grants provided to entities to be altered from a reciprocal/ non-reciprocal approach to encompass in substance agreements whereby income in certain circumstances can be matched over the period the service is provided rather than treated as revenue in the year of receipt.

The future financial effects of the above changes in accounting policy cannot be reliably estimated at this stage.

## OUTPUTS AND PERFORMANCE

### OUTPUT COSTS

Output group/ output	2004	2003
	Final Budget \$000	Actuals \$000
<b>Policy Advice and Public Sector Coordination</b>	<b>9 479</b>	<b>9 403</b>
Policy Advice and Coordination	8 120	8 059
Indigenous Policy	1 359	1 344
<b>Territory Development</b>	<b>7 444</b>	<b>7 168</b>
Territory Development	7 444	7 168
<b>NT Railway</b>	<b>1 701</b>	<b>1 700</b>
NT Railway	1 701	1 700
<b>Government Business Support</b>	<b>21 798</b>	<b>22 805</b>
Support to Executive, Ministers and Leader of the Opposition	17 807	18 640
Legislation Production	1 283	1 213
Support to Administrator and Government House	2 708	2 952
<b>Community Engagement</b>	<b>8 706</b>	<b>8 434</b>
Women's Advancement	1 018	801
Youth Advancement	904	928
Multicultural Advancement	1 776	1 865
Seniors' Advancement	814	784
Policy Advancement	1 360	1 260
Support to Community Organisations and Events	2 834	2 796
<b>Total Operating Expenses:</b>	<b>49 128</b>	<b>49 510</b>

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## POLICY ADVICE AND PUBLIC SECTOR COORDINATION

Provide strategic, Indigenous and economic policy advice to the Chief Minister and Cabinet, monitor and coordinate the implementation of Government policies, research and communications, and provide risk management, business consulting and internal audit services across the public sector.

### Outcome

Informed policy decisions by Government and effective implementation of priorities across Government.

### Policy Advice and Coordination

Provide policy advice to the Chief Minister and Cabinet across a broad range of Government interests at the local, national and international level.

This includes:

- advice on Cabinet submissions, both through comments to agencies and advice to the Chief Minister;
- monitoring and coordinating the implementation of Government's strategic directions; and
- provision of business risk assessments, business consulting and internal audit services to agencies.

Performance Measures	2003-04 Estimate	2003-04 Actuals
<b>Quantity</b>		
Capacity to provide policy advice and coordinate Government priorities	\$6.43M	\$6.53M
Risk management projects completed	70	83
<b>Quality</b>		
Stakeholder satisfaction	>80%	86%
<b>Timeliness</b>		
Response to Ministerial correspondence within required deadline	>80%	92%
Target dates for Risk Management Services draft reports met	>80%	87%
<b>Cost</b>		
Average cost of risk management projects	\$24 071	\$18 473

## Indigenous Policy

Provide whole of government strategic policy advice on Indigenous affairs including:

- coordinating and developing policies to resolve land issues;
- improving social wellbeing and living conditions for Indigenous Territorians; and
- communicating the Government's policies to the Indigenous and wider community.

<b>Performance Measures</b>	<b>2003-04 Estimate</b>	<b>2003-04 Actuals</b>
<b>Quantity</b>		
Capacity to provide strategic advice and policy on Indigenous affairs	\$1.36M	\$1.34M
<b>Quality</b>		
Stakeholder satisfaction	>80%	92%
<b>Timeliness</b>		
Response to Ministerial correspondence within required deadline	>80%	92%



## **TERRITORY DEVELOPMENT**

Lead Government's efforts to develop and facilitate major sustainable economic projects and promotion and marketing of the Territory in the following core areas:

- gas-based developments;
- developing business opportunities along the AustralAsia Trade Route;
- developing innovation and knowledge-based industries;
- marketing the Territory as a place to work, live and invest nationally and internationally;
- delivering specific (one-off) projects as directed by Government;
- providing advisory services to Government; and
- providing financial and other support to the Desert Knowledge Australia Corporation and the Desert Knowledge Cooperative Research Centre.

### **Outcome**

Stimulate ongoing economic activity by broadening the Territory's economic base, maximising local industry participation in major projects and increasing employment opportunities.

<b>Performance Measures</b>	<b>2003-04 Estimate</b>	<b>2003-04 Actuals</b>
<b>Quantity</b>		
Capacity to deliver projects and provide strategic advice	\$7.29M	\$7.02M
Value of grants paid to Desert Knowledge Australia Corporation and the Desert Knowledge Cooperative Research Centre	\$0.15M	\$0.15M
<b>Quality</b>		
Stakeholder satisfaction	>80%	89%
<b>Timeliness</b>		
Projects progressed and advice provided within required deadline	>80%	87%

## **NT RAILWAY**

Meet the Northern Territory's obligations and entitlements in relation to construction of the AustralAsia railway and ongoing management of the railway corridor through:

- implementation of land agreements associated with railway corridor acquisition;
- provision of financial and other support to the AustralAsia Railway Corporation;
- advice to Government and promotion of the AustralAsia railway; and
- debt and equity investments in the railway.

**Outcome**

Successful completion of the AustralAsia railway and related corridor infrastructure.

<b>Performance Measures</b>	<b>2003-04 Estimate</b>	<b>2003-04 Actuals</b>
<b>Quantity</b>		
Capacity to deliver projects and provide strategic advice	\$0.81M	\$0.85M
Grant payments to AustralAsia Railway Corporation	\$0.89M	\$0.85M
<b>Quality</b>		
Conditions of agreements met	100%	100%
Stakeholder satisfaction	>80%	90%
<b>Timeliness</b>		
Payment of funds as outlined in agreements	100%	100%

**GOVERNMENT BUSINESS SUPPORT**

Provide administrative and protocol support to the Administrator, Chief Minister, Ministers and Leader of the Opposition, secretariat services to Executive Council and Cabinet, legislative drafting and publishing services, and the maintenance and upkeep of Government House.

**Outcome**

Efficient operation of Government.

**Support to Executive, Ministers and Leader of the Opposition**

Provide operational advice, administrative support, hospitality services and advice on protocol matters to the Chief Minister, Ministers and Leader of the Opposition, as well as secretariat services to Executive Council and Cabinet.

<b>Performance Measures</b>	<b>2003-04 Estimate</b>	<b>2003-04 Actuals</b>
<b>Quantity</b>		
Capacity to provide support	\$17.81M	\$18.64M
Official hospitality and ceremonial events	250	187
Hosted visit activities	18	21
<b>Quality</b>		
Stakeholder satisfaction	>80%	95%
<b>Timeliness</b>		
Advice and support timely and deadlines met	>80%	95%

## Legislation Production

Provide legislation drafting services, including the drafting of bills for Acts, subordinate legislation and statutory instruments. Provide advice about legislation to Government and Members of the Legislative Assembly. Publication of legislation to meet Government and community needs.

Performance Measures	2003-04 Estimate	2003-04 Actuals
<b>Quantity</b>		
Pages of legislation <sup>1</sup>	3 500	3 548
<b>Quality</b>		
Legislation drafted meets required professional standards	100%	100%
<b>Timeliness</b>		
Deadlines met	100%	100%
Legislation available online within five working days of commencement	>80%	94%
<b>Cost</b>		
Average cost per page of legislation	\$367	\$342

<sup>1</sup> The number of pages of legislation finalised for introduction or making (whether or not the legislation is ultimately introduced or made). The estimate includes pages of legislation finalised for public consultation and pages of committee stage amendments. The estimate does not include pages of draft legislation.

## Support to Administrator and Government House

Provide administrative, secretarial, hospitality and ceremonial support to the Administrator and the maintenance and upkeep of Government House.

Performance Measures	2003-04 Estimate	2003-04 Actuals
<b>Quantity</b>		
Capacity to provide support to the Administrator	\$1.63M	\$1.77M
Cost of maintaining Government House buildings and grounds	\$1.08M	\$1.18M
<b>Quality</b>		
Stakeholder satisfaction	>80%	100%
<b>Timeliness</b>		
Advice and support timely and deadlines met	>80%	100%

## COMMUNITY ENGAGEMENT

Lead, coordinate and monitor the development and implementation of whole of government social policy and programs as well as initiatives designed to enhance the involvement of members of the community in Government decision making processes and their awareness of Government policies, services and programs.

### Outcome

A more informed community through transparent and inclusive Government policy making, plus strong participation by the community in public policy and administration processes.

### Women's Advancement

Engage with the community and across Government to identify and progress women's policy priorities and advance the economic and social standing of Territory women.

Performance Measures	2003-04 Estimate	2003-04 Actuals
<b>Quantity</b>		
Planned activities for women's advancement <sup>1</sup>	8	8
Cost of managing and delivering programs and activities for women's advancement	\$1.02M	\$0.80M
<b>Quality</b>		
Stakeholder satisfaction	>80%	90%
<b>Timeliness</b>		
Response to Ministerial correspondence within required deadline	>80%	92%

<sup>1</sup> Activities undertaken are policy advice and coordination, Tribute to Northern Territory women, women and leadership, Chief Minister's Study Award for Women, domestic violence community education, women and economic development, community engagement activities and women's forums.

## Youth Advancement

Coordinate, monitor and report on Government services and programs for young Territorians, and develop and deliver initiatives that improve the wellbeing of youth and enable them to contribute to Government decision making.

Performance Measures	2003-04 Estimate	2003-04 Actuals
<b>Quantity</b>		
Planned activities for youth advancement <sup>1</sup>	10	10
Cost of managing and delivering programs and activities for youth advancement	\$0.77	\$0.80M
Number of Grants issued	55	60
Value of Grants paid	\$0.13M	\$0.13M
<b>Quality</b>		
Stakeholder satisfaction	>80%	94%
<b>Timeliness</b>		
Response to Ministerial correspondence within required deadlin	>80%	92%

<sup>1</sup> Activities include provision of advice, Chief Minister's Round Table of Young Territorians, youth grants program, regional youth consultations, National Youth Week, STS Leeuwin II Youth Development Program, Student Citizen Awards, Minister for Young Territorians Excellence in Youth Leadership Award, Rural Young Achievers Award and National Youth Affairs Research Scheme.

## Multicultural Advancement

Coordinate services and activities across Government for the multicultural community, develop and deliver initiatives that promote multicultural participation in the community, and enable ethnic groups to contribute to Government decision making.

Performance Measures	2003-04 Estimate	2003-04 Actuals
<b>Quantity</b>		
Planned activities for multicultural advancement <sup>1</sup>	5	5
Cost of managing and delivering programs and activities for multicultural advancement	\$1.08M	\$1.17M
Number of Sponsorships provided	95	132
Value of Sponsorships and Capital Grants paid	\$0.70M	0.70M
<b>Quality</b>		
Stakeholder satisfaction	>80%	96%
<b>Timeliness</b>		
Response to Ministerial correspondence within required deadline	>80%	92%

<sup>1</sup> Activities include provision of advice, Northern Territory Interpreter and Translator Service, overseas qualification assessment, Ethnic Affairs sponsorships and cross-cultural awareness courses and workshops.

## Seniors' Advancement

Engage with the community through formal and informal processes and across Government to identify and progress seniors' policy priorities, and advance the economic and social standing of senior Territorians.

Performance Measures	2003-04 Estimate	2003-04 Actuals
<b>Quantity</b>		
Planned activities for seniors' advancement <sup>1</sup>	8	8
Cost of managing and delivering programs and activities for seniors' advancement	\$0.76M	\$0.74M
Number of grants issued	3	2
Value of grants paid	\$59 000	\$44 812
<b>Quality</b>		
Stakeholder satisfaction	>80%	90%
<b>Timeliness</b>		
Response to Ministerial correspondence within required deadline	>80%	92%

<sup>1</sup> Activities include provision of advice, Seniors' Advisory Council, Seniors' Month, formal community forums, production and distribution of newsletter and Seniors' Tourism and Leisure Directory.

## Policy Advancement

Lead, coordinate and facilitate the development of social policy in key Government priority areas including domestic violence, and provide policy advice to the Chief Minister and Chief Executive on social policy issues.

Performance Measures	2003-04 Estimate	2003-04 Actuals
<b>Quantity</b>		
Capacity to facilitate social policy development and coordinate Government priorities	\$1.36M	\$1.26M
<b>Quality</b>		
Stakeholder satisfaction	>80%	92%
<b>Timeliness</b>		
Response to Ministerial correspondence within required deadline	>80%	92%

## Support to Community Organisations and Events

Grants, donations and sponsorships to support community groups and events.

Performance Measures	2003-04 Estimate	2003-04 Actuals
<b>Quantity</b>		
Support community organisations and events <sup>1</sup>	\$0.65M	\$0.63M
Number of Grants issued	60	66
Value of Grants paid	\$2.19M	\$2.17M
<b>Quality</b>		
Stakeholder satisfaction	>80%	92%
<b>Timeliness</b>		
Deadlines met	>80%	88%

<sup>1</sup> Includes support to Major Events Company and Australia Day Council.

## **CHIEF EXECUTIVE'S RESPONSIBILITIES**

The Chief Executive, as the Accountable Officer, advises the Chief Minister, to the best of his knowledge and belief, that pursuant to section 11 of the *Financial Management Act* and sections 11 and 131 of the *Information Act*:

- (a) proper records of all transactions affecting the Agency are kept and that employees under my control observe the provisions of the *Financial Management Act*, the Financial Management Regulations and Treasurer's Directions;
- (b) procedures within the Department of Chief Minister are such that they afford proper internal control and a current description of such procedures is recorded in the accounting and property manual which has been prepared in accordance with the requirements of the *Financial Management Act*;
- (c) there is no indication of fraud, malpractice, major breach of legislation or delegation, major error in or omission from the accounts and records;
- (d) in accordance with the requirements of section 15 of the *Financial Management Act*, the internal audit capacity available to the agency is adequate and the results of internal audits have been reported to me;
- (e) the Financial Statement included in the Annual Report has been prepared from proper accounts and records and is in accordance with Treasurer's Directions Part 2, Section 5 and also Part 2, Section 6, where appropriate
- (f) all Employment Instructions issued by the Commissioner for Public Employment have been satisfied; and
- (g) the Department is working progressively towards compliance with the *Information Act*, Part 9 – Records and Archives Management by continuing development of thesaurus classifications and disposal schedules. A description of the type of information held, or available from the Department, is available on the Department's web site.



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## **NORTHERN TERRITORY MINISTRY (AS AT 30 JUNE 2004)**

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### **Clare Majella Martin**

Chief Minister  
Minister for Tourism  
Minister for Territory Development  
Minister for the AustralAsia Railway  
Minister for Indigenous Affairs  
Minister for Arts and Museums  
Minister for Young Territorians  
Minister for Women's Policy  
Minister for Senior Territorians

### **Sydney James Stirling**

Treasurer  
Minister for Employment,  
Education and Training  
Minister for Racing, Gaming and Licensing

### **Peter Howard Toyne**

Minister for Justice and Attorney-General  
Minister for Health  
Minister for Central Australia

### **Paul Raymond Henderson**

Minister for Business and Industry  
Minister for Police, Fire and  
Emergency Services  
Minister for Defence Support  
Minister for Asian Relations and Trade  
Minister for Corporate and  
Information Services  
Minister for Communications

### **John Leonard Ah Kit**

Minister for Community Development  
Minister for Housing  
Minister for Local Government  
Minister for Sport and Recreation  
Minister for Regional Development  
Minister assisting the Chief Minister on  
Indigenous Affairs

### **Christopher Bruce Burns**

Minister for Transport and Infrastructure  
Minister for Lands and Planning  
Minister for Parks and Wildlife  
Minister for Essential Services

### **Konstantine Vatskalis**

Minister for Mines and Energy  
Minister for Primary Industry and Fisheries  
Minister for Ethnic Affairs

### **Marion Scrymgour**

Minister for Family and  
Community Services  
Minister for the Environment and Heritage  
Minister assisting the Chief Minister on  
Young Territorians, Women's Policy and  
Senior Territorians

#### **Northern Territory Ministry**

*Back row, from left:*  
Chris Burns, Kon Vatskalis,  
John Ah Kit, Peter Toyne  
*Front row, from left:*  
Marion Scrymgour,  
Chief Minister Clare Martin,  
Syd Stirling, Paul Henderson



**2003-04 MINISTERIAL EXPENDITURE**

<b>Minister</b>	<b>Total Expenses \$000</b>
<b>Hon C Martin</b>	<b>4 480</b>
Employee Expenses	3 106
Operating Expenses	1 374
<b>Hon S Stirling</b>	<b>1 144</b>
Employee Expenses	769
Operating Expenses	375
<b>Hon P Toyne</b>	<b>1 097</b>
Employee Expenses	708
Operating Expenses	388
<b>Hon P Henderson</b>	<b>1 102</b>
Employee Expenses	711
Operating Expenses	391
<b>Mr J Ah Kit</b>	<b>864</b>
Employee Expenses	586
Operating Expenses	278
<b>Hon J Aagaard</b>	<b>459</b>
Employee Expenses	295
Operating Expenses	163
<b>Hon K Vatskalis</b>	<b>898</b>
Employee Expenses	604
Operating Expenses	294
<b>Hon C Burns</b>	<b>781</b>
Employee Expenses	502
Operating Expenses	279
<b>Ms M Scrymgour</b>	<b>420</b>
Employee Expenses	292
Operating Expenses	128
<b>Mr D Burke</b>	<b>379</b>
Employee Expenses	185
Operating Expenses	194
<b>Mr T Mills</b>	<b>488</b>
Employee Expenses	256
Operating Expenses	232
<b>Independent Members</b>	<b>79</b>
Employee Expenses	70
Operating Expenses	9
<b>Total Ministerial Office Expenses</b>	<b>12 191</b>
Employee Expenses	8 085
Operating Expenses	4 106

*Note: Excludes agency input costs (Overheads)*

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## **LEGISLATIVE FRAMEWORK**

Acts and regulations administered by the Department on behalf of the Chief Minister.

### **Acts**

- *Administrators Pensions Act*
- *AustralAsia Railway Corporation Act*
- *AustralAsia Railway (Special Provisions) Act*
- *AustralAsia Railway (Third Party Access) Act*
- *Commission of Inquiry (Deaths in Custody) Act*
- *Desert Knowledge Australia Act*
- *Essential Goods and Services Act*
- *Flag and Emblem Act*
- *Inquiries Act*
- *Mutual Recognition (Northern Territory) Act*
- *Parks and Reserves (Framework for the Future) Act*
- *Referendums Act*
- *Remuneration (Statutory Bodies) Act*
- *Remuneration Tribunal Act*
- *Transfer of Powers Act*
- *Transfer of Powers (Further Provisions) Act*
- *Transfer of Powers (Self-Government) Act*
- *Trans-Tasman Mutual Recognition Act*
- *Validation (Native Title) Act*

### **Regulations**

- *AustralAsia Railway Corporation (Investment) Regulations*
- *AustralAsia Railway (Special Provisions) Regulations*
- *Inquiries (Witnesses' Expenses) Regulations*
- *Referendums Regulations*

The Administrative Arrangements Order (AAO), made by the Administrator of the Northern Territory acting with the advice of the Executive Council, is also the responsibility of the Department. The AAO sets out the Ministries and the agencies, legislation and principal areas of Government for which Ministers have responsibility. It is updated on a regular basis.

## STAFFING PROFILE

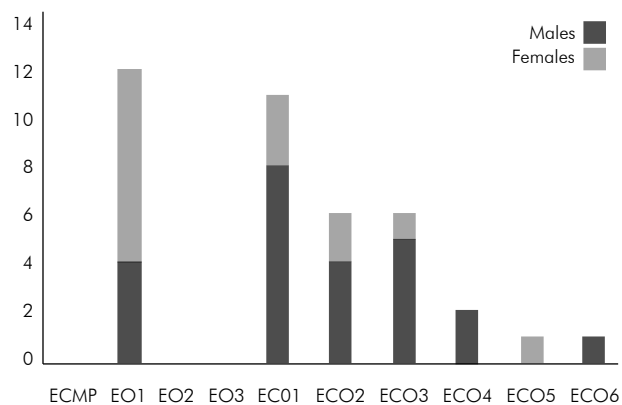
As required under Section 28 of the *Public Sector Employment and Management Act*, a comparison of the Department's staffing profile as at 30 June 2003 and 30 June 2004 is as follows:

Designation	Actual Staff 30 June 2003	Actual Staff 30 June 2004
<b>Departmental Staffing</b>		
Executive Contract Officer 6	1	1
Executive Contract Officer 5	1	1
Executive Contract Officer 4	2	2
Executive Contract Officer 3	6	6
Executive Contract Officer 2	4	6
Executive Contract Officer 1	13	11
Executive Officer 1	9	12
Executive Contract Manager Part Time	1	-
Professional 4	1	2
Professional 3	2	0
Professional 2	-	1
Technical 4	1	1
Technical 3	2	2
Administrative Officer 8	16	14
Administrative Officer 7	6	10
Administrative Officer 6	27	27
Administrative Officer 5	12	13
Administrative Officer 4	27	27
Administrative Officer 3	29	26
Administrative Officer 2	2	4
Administrative Officer 1	4	4
Physical 9	1	1
Physical 6	-	1
Physical 4	1	1
Physical 3	4	4
Physical 2	5	4
National Indigenous Cadetship Project [NICP] Officer	-	1
<b>Sub Total</b>	<b>177</b>	<b>182</b>
<b>*Ministerial Staffing</b>	<b>84</b>	<b>92</b>
<b>TOTAL</b>	<b>261</b>	<b>**274</b>

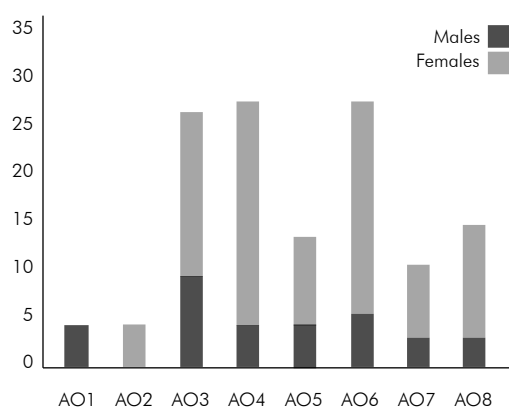
\* As Ministerial staff are employed under the *Contracts Act*, specific details are not included in the profile.

\*\* Includes a total of 14 staff on recreation leave, long service leave and other employment related arrangements.

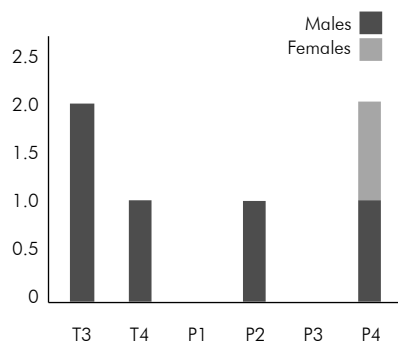
Executive Staff - Gender by Level



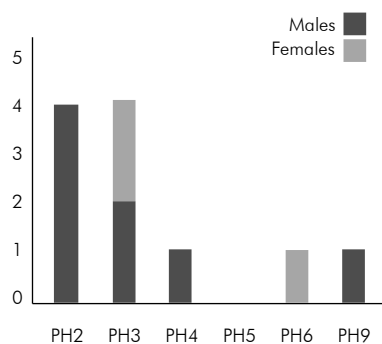
Administrative Staff - Gender by Level



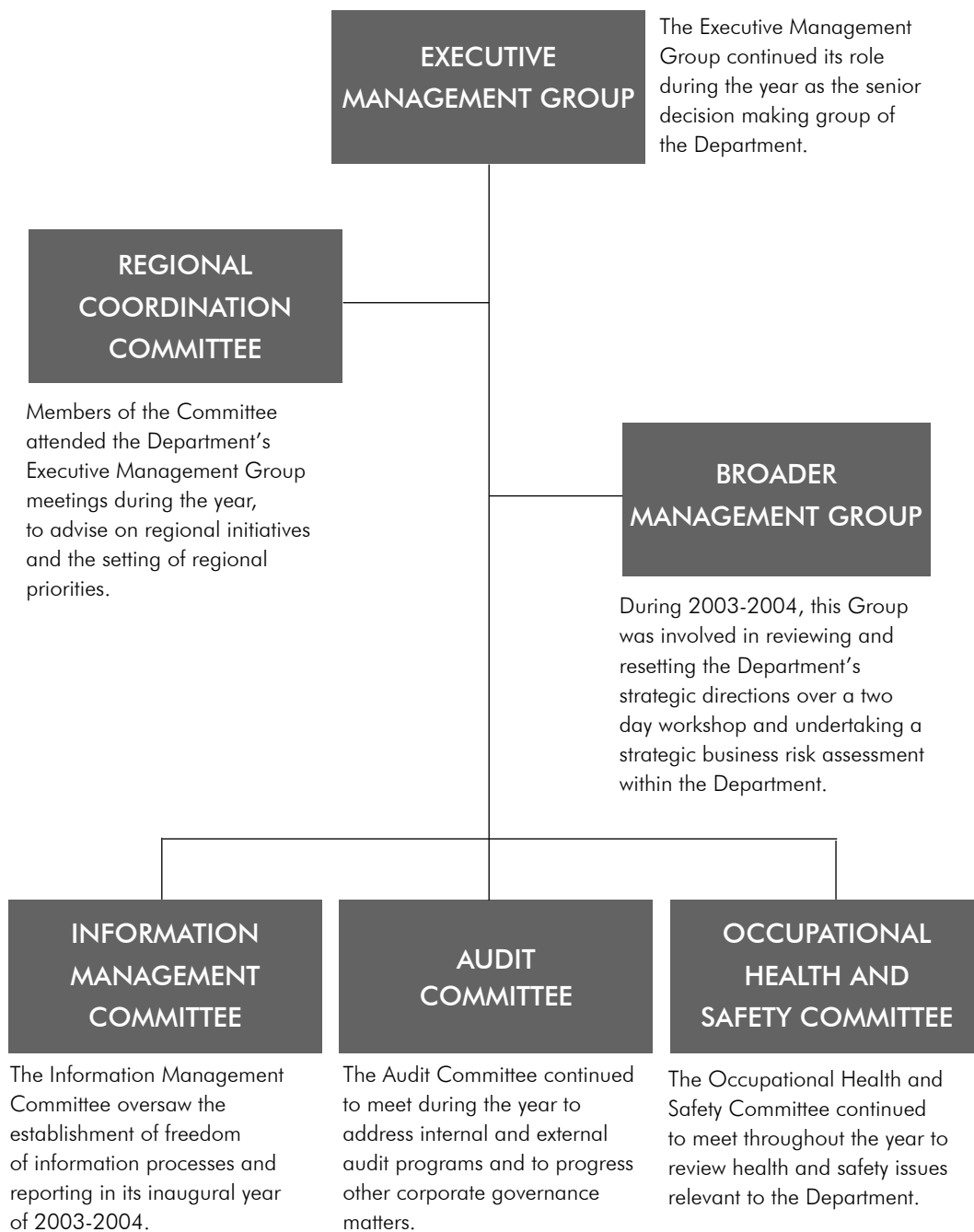
Technical Staff - Gender by Level



Physical Staff - Gender by Level



## CORPORATE GOVERNANCE STRUCTURE



Note: roles and membership of groups/committees are detailed overleaf

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## CORPORATE GOVERNANCE COMMITTEES

### EXECUTIVE MANAGEMENT GROUP

#### **Role of the Committee**

The primary role of the Executive Management Group is to develop strategic directions to support the Government.

It is the senior decision-making group of the Department with responsibility for:

- monitoring performance against objectives;
- being financially accountable; and
- ensuring that there are sound people management and communications practices that are fair and equitable and in support of corporate objectives.

#### **Membership**

The Executive Management Group within the Department consisted of the following membership as at 30 June 2004:

**Chair:** Chief Executive

**Members:** Executive Director, Strategic Communications and Services

Executive Director, Office of Territory Development

Executive Director, Office of Indigenous Policy

Director, Community Engagement

Director, Policy and Coordination

Director, Economic Policy

Parliamentary Counsel

Director, Communications and Marketing

Executive Director, Southern Region

Director, Cabinet Office

Director, Management Services

Chief Financial Officer

**Secretary:** Executive Officer to the Chief Executive

*The Department also has a broader management group which includes all of the above officers as well as all staff of the Executive Officer 1 level and above.*

## **OCCUPATIONAL HEALTH AND SAFETY COMMITTEE**

### **Role of the Committee**

To respond to departmental occupational health and safety needs and ensure that a safe workplace is maintained.

### **Membership**

**Chair:** Director, Protocol

**Members:** General Services Manager  
Deputy HR Manager  
Property Manager, Government House  
Senior Project Officer, Office of Youth Affairs

**Observer:** OH&S Adviser, Department of Corporate and Information Services (DCIS)

## **INFORMATION MANAGEMENT COMMITTEE**

### **Role of the Committee**

To provide advice to the Chief Executive and Executive Management Group on information management issues impacting on the Department as a whole including:

- information and communications technology systems;
- information and records management; and
- knowledge management.

### **Membership**

**Chair:** Executive Director, Strategic Communications and Services

**Members:** Information Manager  
Director, Communications and Marketing  
Office Manager, Office of the Chief Minister  
Director, Risk Management Services  
Director, DCIS Information Technology

**Observer:** Executive Consultant



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## **AUDIT COMMITTEE**

### **Role of the Committee**

The Audit Committee provides an oversight role to assist the Chief Executive and the Executive Management Group in fulfilling their corporate governance responsibilities, particularly in relation to accountability arrangements, internal control, risk management and the internal and external audit functions.

The functions and responsibilities of the committee are to:

- monitor the adequacy of the department's internal control environment and related policies, practices and procedures;
- oversee the internal audit function, liaise with external auditors, and monitor the implementation of internal and external audit recommendations; and
- undertake any other functions and activities that the committee considers relevant to its primary objective.

The committee has authority in relation to each of these functions across all areas of the Department.

### **Membership**

**Chair:** Executive Director, Strategic Communications and Services

**Members:** Executive Director, Office of Territory Development  
Chief Financial Officer  
Director, Cabinet Office

**Observers:** Risk Management Services representative  
Auditor-General's representative

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## **STATUTORY BODIES**

The following Statutory Bodies are established by legislation administered by the Department as at 2004.

### **AustralAsia Railway Corporation**

Act (or Authority): *AustralAsia Railway Corporation Act 1996*

Purpose: To facilitate the development and monitor operations of the AustralAsia railway.

### **Remuneration Tribunal**

Act (or Authority): *Remuneration Tribunal Act*

Purpose: To conduct inquiries and report on the remuneration, allowances and entitlements payable to certain categories of person.

### **Desert Knowledge Australia**

Act (or Authority): *Desert Knowledge Australia Act*

Purpose: To create a legal entity with the objects of facilitating and encouraging education and training, research, commerce and technology that is relevant to the health, well being, ecologically sustainable economic development and improved livelihoods of all communities in the deserts and arid lands of the Territory. The Act specifically provides for a statutory corporation to be known as 'Desert Knowledge Australia'.

## DEPARTMENTAL REPRESENTATION ON COMMITTEES AND FORUMS

### NATIONAL

- Australian Bravery Decorations Council
- Australian Freight Council Network
- COAG Report on key indicators of Indigenous disadvantage Working Group
- COAG Senior Officials' Meeting
- COAG Committee for Regulatory Review
- Commonwealth, State and Territory National Partnerships Against Domestic Violence Taskforce
- Commonwealth, State, Territory and New Zealand Standing Committee of Women's Officials and Advisers
- Commonwealth / State Standing Committed on Aboriginal and Torres Strait Islander Affairs
- Commonwealth-State Overseas Qualifications Unit
- Commonwealth-State Working Party on Skilled Migration
- Council for the Order of Australia
- DIMIA Research Program Advisory Committee
- Electoral Council of Australia
- Integrated Logistics Network (measures and policy directions to improve national supply chain management for Australia's trade).
- Invest Australia National Marketing Group
- Ministerial Council on Education, Employment, Training and Youth Affairs (MCEETYA) Youth Taskforce
- National Accreditation Authority for Translators and Interpreters
- National Counter Terrorism Committee
- National Counter Terrorism Committee Dignitary Protection Forum
- National Government Communications Form
- National Youth Affairs Research Scheme (NYARS)
- National Youth Week National Planning Group
- Operational Coordination Committee (NORCOM)
- Parliamentary Counsel's Committee
- Parliamentary Counsel's Committee Information Technology Forum
- Positive Ageing Taskforce
- Regional Advisory Committee for National Accreditation Authority for Translators and Interpreters
- Report on Government Services Steering Committee
- Standing Committee for Immigration and Multicultural Affairs
- Standing Committee on Treaties
- State and Territory Senior Officials Meeting

### NORTHERN TERRITORY

- Alcan Gove Taskforce
- Alice in 10 Project Steering Committees
- Australasia Trade Route Taskforce
- Capital Works Review Sub-Committee
- Caring for our Children (Community Welfare Act reform) IDC
- Central Australian Regional Development Committee
- Centre for Access and ESL (NTU) Board of Management
- Chief Minister's Round Table of Young Territorians

- Communications and Marketing Directors Group
- Community Harmony (Itinerants) Strategy IDC
- Coordination Committee (NT Government Chief Executives)
- Corrective Services Working Group
- Counter Disaster Council
- Crime Prevention Committee
- Darwin and Rural Workers with Youth Network (DARWWYN)
- Darwin City Waterfront Taskforce
- Defence Support Industries taskforce
- Domestic Violence Inter-departmental Committee
- East Arm Development Group
- East Arm Port Development Group
- Employment Taskforce
- Family Violence Officer Working Committee
- Foundation for Young Australians Youth Grant Makers (NT)
- Government Business Committee
- Government Public Relations Group
- Information Management Committee
- Inter-departmental Committee on Youth Affairs
- Inter-departmental Women's Policy Round Table
- Major Projects Group
- McArthur River Mine Taskforce
- Migrant Advisory Committee
- Northern Territory Area Consultative Committee (NTACC)
- Northern Territory Youth Affairs Network
- Northern Territory Freight Working Group (NTFWG)
- NT Refugee Coordination Committee
- NT Settlement Planning Committee
- NT Steering Committee on Petroleum Education and Training for East Timor
- Northern Territory Tourist Commission
- NT Working Group on Greenhouse
- NTPS Workforce Sub-Committee On-shore Gas Development Taskforce
- Palmerston Partnership Agreement School to Work Action Group
- Palmerston Youth Service Provider Network (PYSPN)
- Peak Group, Charles Darwin University / Northern Territory Government Partnership Agreement
- Police Ethnic Advisory Group
- Procurement and Construction Reviews Liaison Group
- Regional Coordination Committees
  - Alice Springs
  - Tennant Creek
  - Katherine
  - Nhulunbuy
- Review of the three year funding framework for the provision of public library services in the NT - Steering Committee
- Social Policy IDC
- Statistical Liaison Committee
- Strategic Workforce Issues Action Group
- Torture and Trauma Survivors Service of the NT Management Committee
- Tourism Infrastructure Taskforce
- Wadeye Indigenous Communities Coordination Pilots Priority Action Groups (Construction, Women and Families, Youth)
- Wadeye Indigenous Communities Coordination Pilots Tripartite Steering Committee
- World Trade Organisation Working Group

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## GRANTS

### Office of Youth Affairs Grants Program

The Office of Youth Affairs (OYA) administers the Youth Grants Program. The Program aims to assist young Territorians to access a variety of youth initiated events, personal development programs and activities and is a very successful way of involving young people in the planning, staging and evaluating of activities which reflect their needs and interests. For the 2003-2004 financial year a total of \$130 701 was allocated for grants. \$89 301 was allocated for the Youth Grants Program and \$41 400 for the provision of other youth-related activities.

For 2003-2004 there were two categories of grants available:

- Drug and Alcohol Free Entertainment; and
- Youth Development/ Leadership.

### National Youth Week

Programs or activities associated with National Youth Week (NYW) should occur during the week of the event and fit into one of the above grant categories, that is, Drug and Alcohol Free Entertainment (DAFE) or Youth Development/ Leadership (YDL). The interests of young people should be reflected in the event. In 2003-2004, \$39 590 in Youth Grant funding was provided for DAFE and YDL activities held during NYW 2004. This allocation included \$11 000 received from the Australian Government for activities held in the Northern Territory as part of NYW.

### Drug and Alcohol Free Entertainment

This category is for an event or activity where there is no alcohol or drugs. The aim of this type of entertainment is to promote a healthy lifestyle with a drug and alcohol free message. In 2003-2004 grants totalling \$46 495 were allocated to this category.

#### Alice Springs

Alice Springs Youth Centre	Small Day In & Table Tennis Competition	\$1 797
ASYASS	Arete (Crazy) Bikes	\$2 000

#### Darwin

Australian Red Cross	June/July Hyper Holiday Program	\$2 000
Australian Red Cross	SHAK Holiday Program	\$500
– NT Division		
Australian Red Cross	Y.O.U.T.H Week Activities	\$2 000
– NT Division		
CREATE Foundation	B-Koz You Rock Concert	\$2 000
Danila Dilba Health Service	Youth Disco	\$2 000

Northern Territory Filipino		
-Australian Sports Club Inc.	Youth Basketball Tournament	\$1 160
NT Carer's Association	Zone 3 Lock in Fun Day	\$500
NT Carer's Association	Climbing the Walls	\$500
Taminmin High School	Live and Let's Dye	\$500
The Gathering Inc	Mega Talent Competition	\$2 000
The Gathering Inc	Doin' it Hard Christmas Party	\$1 200

**Katherine**

ATSI Arts Katherine	Deadly Disco Workshops	\$1 878
ATSI Arts Katherine	Katherine Communities	
	Youth Theatre Production	\$2 000
Binjari Community	Katherine Combined Communities	
Government Council	Youth Footy Competition	\$2 000
Katherine Regional Arts Inc	Your Territory Film Tour	\$2 000
YMCA Katherine Inc	Bush Tucker Groups	\$2 000
YMCA Katherine Inc	Big Four Break	\$2 000

**Nhulunbuy**

Nhulunbuy Corporation Limited	Youth Affairs Fun Night	\$1 960
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**Palmerston**

Special Needs Disco Group	Special Needs Disco	\$500
Territory Craft NT	Arts Alive Fun Day	\$2 000
Youth Alive NT (Palm City Church)	"The Awakening" Disco	\$2 000

**Remote Communities**

Kunbarllanjia Community	3 on 3 Basketball & Rap Dance	\$2 000
Government Council		
Yirrkala Dhanbul Community Assoc Inc	3 on 3 Basketball, AFL and Disco Day	\$2 000

**Tennant Creek**

Barkly Regional Arts	Battle of the Bands	\$2 000
Tennant Creek Town Council	Sk8t Fest	\$2 000
Tennant Creek Town Council	Culture Connect in Tennant Creek	\$2 000

## Youth Development/ Leadership

This category provides for young people's development in leadership, peer skills, self-esteem, team building, role modelling, communication skills and community service. The program should benefit the wider community and not just an individual or select group. In 2003-2004 grants totalling \$42 806 were allocated to this category.

### Alice Springs

Central Australian Aboriginal Congress Inc	Cover Your Tracks	\$2 000
Incite Youth Arts Inc	Community Dance Program	\$2 000

### Darwin

Bagot Community Inc	Combined Sport & Recreation Fun Day	\$2 000
Corrugated Iron Youth Works	African Masque Project	\$2 000
Damien Moriarty	Y-Trep Conferences	\$1 990
Darwin Public Libraries	Get That Job	\$496
Duke of Edinburgh Award	Far North Youth Challenge Camp	\$2 000
Jacinta Thorbjornsen	THIMUN	\$500
Marrara Christian School	Indigenous Tasmania Trip	\$500
Melaleuca Refugee Centre, Torture & Trauma Survivors Service of NT Inc	Refugee Youth – Bike Mechanics Workshops	\$2 000
NT Student Union-Casuarina	Youth Week Program Casuarina	\$2 000
The Duke of Edinburgh's Award	NT Outback Adventure	\$2 000
Total Recreation	Shortcuts Photography project	\$2 000
Dundee Progress Association Inc	Dundee Deringdo Workshops	\$500

### Katherine

Katherine Regional Arts Inc	Circus Spin	\$2 000
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### Nhulunbuy

Anglicare NT (Darwin)	Show Us What You Got!	\$2 000
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### Palmerston

NT Student Union-Palmerston	Youth Week Program Palmerston	\$2 000
NT Writer's Centre Inc	Words to Music workshops	\$1 960
Palmerston City Council	Act Out Loud	\$2 000

**Remote Communities**

Anyinginyi Congress Aboriginal Corporation	Life of Young People	\$2 000
Groote Eylandt and Milyakburra Youth Development Unit Inc	Bickerton's Big Day Out	\$1 960
Milingimbi Community Inc	Role Modelling in Leadership	\$500
Milingimbi Community Inc	Bush Tucker/ Crafts Education	\$2 000
Mt Theo-Yuendum Substance Misuse Aboriginal Corporation	Jaru Pirrjirdi - (Strong Voices) Youth Leadership Summer Project	\$1 900
Mt Theo-Yuendum Substance Misuse Aboriginal Corporation	Youth Leaders "Camps for Kids"	Funded from balance of previous grant

**Tennant Creek**

Anyinginyi Congress Aboriginal Corporation	Fruit Tree Planting	\$1 500
Julalikari Council Aboriginal Corporation	Gymkhana	\$500
Julalikari Council Aboriginal Corporation	Junior AFL Lightning Carnival	\$500

**Other Youth Related Activities****STS Leeuwin II****Various Regions**

Leeuwin Ocean Adventure Foundation Ltd	STS Leeuwin II Top End Explorer Voyage	\$26 400
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**Awards / Sponsorships****Various Regions**

Australia Day Council NT Inc	Student Citizen Awards	\$5 000
Awards Australia Pty Ltd	NT Young Achievers Awards	\$8 500
Freds Pass Reserve Management Board	Green Ribbon Sponsorship	\$1 500



## **ETHNIC AFFAIRS SPONSORSHIP PROGRAM**

In 2003-2004 152 applications for financial assistance were assessed under the Ethnic Affairs Sponsorship Program. The Minister for Ethnic Affairs approved assistance totalling \$700 992 being provided to 87 organisations towards 132 projects. These results include approval provided to the Office of Ethnic Affairs to expend up to \$12 000 out of the Ethnic Affairs Sponsorship Program budget to cover the costs associated with the Harmony Day program and its promotion and the costs associated with the inaugural Multicultural Awards. The actual expenditure incurred amounted to \$9930.

### **Alice Springs**

ANZAC Hill High School Inc	\$550
Central Australian Afghan Cameleers Heritage Society Inc	\$20 000
Chung Wah Society Inc - Lion Dance Troupe to Alice Springs	\$3 500
Mabuhay Multicultural Association Inc	\$2 000
Multicultural Community Services of Central Australia Inc.	\$39 800
Multicultural Community Services of Central Australia Inc. as administering body for 8CCC FM	\$1 000
Ross Park Primary School	\$750
Sadadeen Primary School	\$450
St Philip's College	\$500
<b>Total</b>	<b>\$68 550</b>

### **Batchelor**

Batchelor Area School	\$700
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### **Darwin, Palmerston & Darwin Rural**

Alawa Primary School	\$500
Alliance Francaise de Darwin	\$2 000
Anglicare as administering body for the Ethiopian Community	\$1 800
Asia Pacific Cultural Village	\$2 800
Asia Pacific Cultural Village as administering body for the Samoan Community	\$12 000
Asia Pacific Support Collective as administering body for Australian TIMOR Loro Sa'e Music Association	\$3 000
Ausdance NT	\$600
Ausdance NT as administering body for Anup Christy	\$1 000
Ausdance NT as administering body for Tunas Mekar Balinese Collective	\$17 060
Australia-China Friendship Society NT Branch	\$2 475
Australian-Japanese Association	\$1 900

Australian-Japanese Association	\$1 470
as administering body for International Social Club	
Balai Indonesia Inc	\$8 500
Berry Springs Primary	\$550
Brown's Mart Community Arts	\$5 000
Brown's Mart Community Arts	\$1 800
as administering body for Chakacha African Dance Group	
Cambodian Australian Community Association Inc	\$19 500
Casuarina Family Centre	\$1 500
Casuarina Senior College	\$500
Catholic Diocese of Darwin	\$33 920
Charles Darwin University Students' Union	\$1 000
Chinese Language and Culture Centre of Darwin	\$2 700
Chung Wah Society Inc	\$52 650
Corrugated Iron Youth Arts Inc	\$1 600
Council on the Ageing (NT) Inc	\$24 000
Cyprus Community of the Northern Territory Inc	\$40 000
Darwin Public Libraries, Darwin City Council	\$600
Deutscher Klub Darwin Inc.	\$12 000
Dragon Boat Northern Territory Inc	\$2 400
Essington School Darwin	\$700
Filipiniana Senior Citizen Group	\$6 000
Filipino Australian Association of the NT Inc	\$18 000
Gray Primary School	\$650
Greek Orthodox Community of Northern Australia Inc	\$56 920
Henbury School DEET	\$400
Hindu Society	\$8 000
Holy Family Primary School	\$500
Holy Spirit Catholic Primary School	\$500
InCite Youth Arts	\$1 000
Indian Cultural Society of the NT inc	\$47 500
Islamic Society of the NT Inc	\$10 000
Italian Club Darwin	\$2 000
Italingua NT Inc	\$10 000
Language Teachers' Association of the Northern Territory (LTANT)	\$2 000
Ludmilla Primary School	\$550
Multicultural Council of the NT Inc	\$74 130
Multicultural Council of the NT Inc	\$8 500
as administering body for Happy Migrant Club	
Melaleuca Refugee Centre	\$15 800
Moulden Park School and Neighbourhood Centre	\$600
Multilingual Broadcasting Council of the NT	\$11 000
Nakara Primary	\$500

National Aborigines and Islander Day Observance Committee	\$2 000
NT Carers Association Inc.	\$5 000
NT Filmmakers Association	\$3,000
NTU Student's Union	\$1 200
Pakistan Association of the Northern Territory	\$11 237
Palmerston City Council	\$500
Palmerston City Council	\$700
as administering body for Young Adult Program	
Papua New Guinea-Australia Social and Cultural Group	\$700
Parap Family Centre	\$250
Pinoy Aussie Society of the Northern Territory	\$4 500
Police Ethnic Advisory Group	\$600
Portuguese and Timorese Social Club Inc.	\$4 000
Red Cross NT Division	\$2 500
as administering body for Home Tutor Program	
Sanderson High School Council Inc	\$600
St Andrew Lutheran Primary School	\$500
St Francis of Assisi School	\$450
Tamil Society of the NT Inc	\$2 500
The Mediterranean Greek Cultural Dance Group of the NT Inc.	\$9 500
The Persatuan Indonesia Inc Darwin	\$16 800
Top End Group School	\$4 500
Top FM	\$500
Tracks Inc	\$5 000
Wagaman Primary School Council	\$600
Wanguri Primary School	\$650
Well Women Cancer Screening	\$1 200
<b>Total</b>	<b>\$609 062</b>
<b>Jabiru</b>	
Jabiru Town Council	\$550
<b>Katherine</b>	
Katherine Filipino Australian Association of the NT Inc	\$800
<b>Pine Creek</b>	
Pine Creek Community	\$600
<b>Tennant Creek</b>	
Tennant Creek High School	\$600
Tennant Creek Town Council	\$10 200
<b>Total</b>	<b>\$10 800</b>

## OFFICE OF SENIOR TERRITORIANS GRANTS

The Office of Senior Territorians administers a small grants budget to support community groups to conduct activities promoting healthy ageing. For the 2003-04 financial year a total of \$44 812 was paid in grants.

### Positive Ageing Activity Grants

A grant was provided for a recreational program for seniors in Darwin.

#### Darwin

Life Be In it STAR recreation program	\$7 000
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#### Seniors Month

Grants were made to 32 community organisations to conduct activities during Seniors Month in August.

Alice Springs 8CCC Community Radio Station	\$2 118
Alice Springs Senior Citizens Association	\$1 250
Alice Springs Senior Citizens Association	\$500
Australian Red Cross	\$1 000
Diabetes Australia	\$552
Frontier Services – Flynn Lodge	\$1 992
Multicultural Community Services of Central Australia	\$2 000
Waltja Tjutangku Palyapayi	\$1 500

#### Darwin

Ausdance	\$1 000
Australia Day Council	\$2 000
Darwin Aussie Masters Swimming Club	\$1 000
Darwin City Council (Darwin Public Library)	\$660
Darwin City Council (Karama Public Library)	\$300
Darwin Seniors Computer Club	\$1 000
Darwin Veteran Golfers Club	\$1 076
Filipiniana Senior Citizens Association	\$1 000
Nightcliff Evergreens	\$1 000
Sailability NT	\$1 200
Tracks Dance Company	\$2 000

#### Darwin Rural

Dundee Progress Association	\$2 000
St. Francis of Assisi Primary School	\$300

**Katherine**

Australian Red Cross Katherine	\$350
Katherine Senior Citizens Association	\$1 480
The Freemasons Katherine	\$2 000

**Nhulunbuy**

Nhulunbuy Senior Citizens Association	\$309
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**Palmerston**

Busy Bee Club/ Friday Leisure Older Person's Group (PCC)	\$876
Palmerston and Rural Seniors Week Committee	\$2 000
Palmerston City Council-U3A	\$1 450
Palmerston Lions Club and Palmerston Australia Day Council	\$1 200

**Pine Creek**

Pine Creek Community Government Council	\$400
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**Remote Communities**

Ngalkanbuy Health Service	\$500
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**Tennant Creek**

Tennant Creek Senior Citizens Association	\$1 800
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**POLICY DEVELOPMENT GRANTS**

The Policy Development Unit made one grant payment to the NT Council of Social Service to support its 2004 Conference, 'Overcoming the Divide: Building stronger communities and a strong community sector'. These funds supported delegates from regional and remote areas to attend the conference.

**Darwin**

NT Council of Social Service	NTCOSS Conference 4 – 5 March 2004	\$35 000
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**OFFICE OF WOMEN'S POLICY GRANTS**

The Office of Women's Policy (OWP) provides grants to women and women's organisations for activities that promote the social and economic status of Territory women, and advance women's policy priorities. For the 2003-2004 financial year a total of \$47 803 was paid in grants.

**Chief Minister's Study Award**

The Award enables two Territory women to commence studies each year at tertiary and TAFE levels. The Award is administered by the OWP on behalf of the Chief Minister.

**Alice Springs**

Ms Frances Turner	Tertiary Study Award	\$4 000
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**Nhulunbuy**

Ms Wendy Butterworth	Vocational Study Award	\$2 000
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**Palmerston**

Ms Sarah J Debney	Tertiary Study Award	\$3 500
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**Community Engagement: Women's Priorities**

The Office engages with women and groups across the Territory to identify and address issues of concern to Territory women. Leadership and the recognition of women's contribution to the economic and social development of the Territory remain key concerns.

**Alice Springs**

Multicultural Community Services of Central Australia Inc	Susu Mama Program	\$2 400
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**Darwin**

North Australian Aboriginal Legal Aid Service	NAIDOC Ladies Day	\$1 636
Ruby Gaea Darwin Centre Against Rape	Ruby Gaea Darwin	\$3 055

**Katherine**

Vic River Ladies Day	VRD Ladies Day	\$600
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**Remote Communities**

Wadeye Palngun Wurnangat Inc	Funding for a Business Support Person - as per Shared Responsibility Agreement the Territory Government has entered into with Department of Family and Community Services.	\$30 000
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**Domestic Violence Community Education Campaign**

The Office manages the Community Education Campaign as a discrete component of the Northern Territory Government Domestic and Aboriginal Family Violence Strategy.

**Darwin**

Domestic Violence Community Development and Training Project (Dawn House Inc)	Domestic Violence Workshops	\$612
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## NOTES

